

Please Ask For: Customer Services
Tel: 01626 215000
Email: revandbens@teignbridge.gov.uk



Address of Property:

From 1 April 2014 there is a change in Council Tax regulations so that an annexe can qualify for a 50% discount where:

- the annexe is being used by the resident of the main part of the property as part of their sole or main residence and is otherwise unoccupied, or
- the annexe is occupied by a relative of the person liable to pay council tax in the other part of the property.

Annexes will continue to be exempt where they are empty and unfurnished but cannot be let separately from the rest of the property or where they are occupied by elderly or disabled residents.

a. Personal Details

1. Applicants full name(s)

2. Are you a relative of someone who lives in the main property Yes/No

If yes, please state your relationship with that person (a qualifying person must be your spouse, parent, child, step child, grandparent, grandchild, brother, sister, uncle, aunt, nephew or niece (including older generations of each e.g. great grandparent))

Please state if the annexe is being used as part of the main house Yes/No

If yes, please state how the annexe is being used

3. Please state if you are over 65 Yes/No

4. Please state if you are severely mentally impaired? Yes/No

If Yes, please list any invalidity/disablement benefits that you receive. Your Doctor will also be required to complete the details on the certificate, which will be sent to you.

5. Please state if you are substantially and permanently disabled (whether by illness, injury, congenital deformity or otherwise) Yes/No

If Yes, please state nature of disability

6. Please state if the annexe is unoccupied and cannot be let out separately

e. Declaration

The information given on this form is correct and I undertake to notify you immediately if any of the circumstances change that may affect my entitlement to any reductions.

I understand that if I give false information or fail to tell the Council of any changes which affects my reduction I could be liable to a penalty and / or prosecution under the Theft Act 1968. The Council will make enquiries, if deemed necessary, to check the information given and if the reduction has been claimed in error it will be cancelled with effect from the appropriate date.

Signed _____ Date _____

Please provide a Telephone Number so that we can contact you if we have any queries, or need to visit the property _____

The information you have given on this form will be put onto a computer system registered under the 1998 Data Protection Act.

If you need this document in another language, print size or colour, braille, BSL, as an e-mail attachment, on audio-tape or disk please phone 01626 215818 or e-mail info@teignbridge.gov.uk

Please be advised that this Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and detection of fraud. I may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see our website <http://www.teignbridge.gov.uk> or contact customer services on 01626 215000