

Forde House  
Newton Abbot

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21 December 2017

## EXECUTIVE

Dear Councillor

You are invited to a meeting of the above Committee which will take place on **Tuesday, 9th January, 2018** in the **Council Chamber, Forde House, Brunel Road, Newton Abbot, TQ12 4XX** at **10.00 am**

Yours sincerely

NEIL AGGETT  
Democratic Services Manager

Distribution:

- |  |   |
|--|---|
| (1) The Members of the Executive:              |   |
| Councillor Jeremy Christophers<br>(Leader)     | Portfolio Holder for Strategic Direction      |
| Councillor Humphrey Clemens<br>(Deputy Leader) | Portfolio Holder for Planning & Housing       |
| Councillor Stuart Barker                       | Portfolio Holder for Corporate Resources      |
| Councillor John Goodey                         | Portfolio Holder for Community Neighbourhoods |
| Councillor Phil Bullivant                      | Portfolio Holder for Recreation & Leisure     |
| Councillor Kevin Lake                          | Portfolio Holder for Environment Services     |
| Councillor Sylvia Russell                      | Portfolio Holder for Health & Well-being      |

A link to the agenda on the Council's website is emailed FOR INFORMATION (less reports (if any) containing Exempt Information referred to in Part II of the agenda), to:

- (1) All other Members of the Council
- (2) Representatives of the Press
- (3) Requesting Town and Parish Councils

**If Councillors have any questions relating to predetermination or interests in items on this Agenda, please contact the Monitoring Officer in advance of the meeting**

## Public Access Statement

- There is an opportunity for members of the public to ask questions at this meeting. Please submit your questions to [comsec@teignbridge.gov.uk](mailto:comsec@teignbridge.gov.uk) by **12 Noon** on the Friday before the meeting.
- If you would like this information in another format, please telephone 01626 361101 or e-mail [info@teignbridge.gov.uk](mailto:info@teignbridge.gov.uk)
- Agendas and reports are normally published on the Council's website <http://www.teignbridge.gov.uk/agendas> 5 working days prior to the meeting. If you would like to receive an e-mail which contains a link to the website for all forthcoming meetings, please email [comsec@teignbridge.gov.uk](mailto:comsec@teignbridge.gov.uk)
- Reports in Parts I and III of this agenda are for public information. Any reports in Part II are exempt from publication due to the information included, under the provisions of the Local Government Act 1972.

## AGENDA

### Part I

1. Apologies for absence
2. Minutes (Pages 1 - 4)
3. Agreement of the Agenda between Parts I and II
4. Matters of urgency/matters of report brought forward with the permission of the Chairman
5. Declarations of Interest
6. To note action taken under delegated powers as set out in Part III of the agenda (if any)
7. Public Questions (if any)
8. Notice of Motion under Council Procedure Rule 4.5(l) (if any)
9. **Initial Financial Plan Proposals 2018/19 to 2020/21.** (Pages 5 - 32)  
To consider the initial financial plan proposals 2018/19 to 2020/21 to be published for comments over the next six weeks and the council tax base 2018/19.
10. **Executive Forward Plan** (Pages 33 - 36)  
To note forthcoming decisions anticipated to be made by the Executive over the next 12 months.

## **Part II**

**(Private) Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed.**

Nil.

## **Part III**

**(FOR INFORMATION ONLY)**

The following Portfolio Holder Decision has been made since the last meeting of the Executive:

- PH23-17 - Creation of temporary post to assist Waste & Cleansing department.

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## **EXECUTIVE**

### **TUESDAY, 5 SEPTEMBER 2017**

#### Present:

Councillors Christophers (Leader), Clemens (Deputy Leader), Barker, Goodey, Bullivant, Hellier-Laing, Lake and Russell.

#### Members Attendance:

Councillors Clarence, Dewhirst and Prowse.

#### Officers in Attendance:

Phil Shears, Head of Paid Service  
Sue Aggett, Business Lead - Health & Wellbeing  
Lesley Tucker, Chief Finance Officer  
Kate Davies, Solicitor to the Council  
Graham Davey  
Fergus Pate – Principal Growth Point Officer  
Hannah Milford – Legal Assistant

**These decisions will take effect from 10.00 a.m. on Tuesday, 12 September 2017 unless called-in or identified as urgent in the minute**

#### **97. MINUTES**

The minutes of the meeting held on the 18 July 2017 were confirmed and approved as a correct record.

#### **98. MATTERS OF URGENCY/MATTERS OF REPORT BROUGHT FORWARD WITH THE PERMISSION OF THE CHAIRMAN**

The Leader advised that the Dawlish Suitable Accessible Natural Green Space (SANGS) had had its soft launch on Monday, 4 September with a revised date for an official opening being published in due course. Information suggested that many people had attended the event and positive feedback relating to the area had been received.

#### **99. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **100. PUBLIC QUESTIONS (IF ANY)**

There were no public questions.

**101. NOTICE OF MOTION UNDER COUNCIL PROCEDURE RULE 4.5(L) (IF ANY)**

There were no notices of motion.

**102. RE-TENDER OF INSURANCE SERVICES CONTRACT**

Members received a report which requested consideration of the re-tender exercise of the insurance services contract which was now in its final year, by using the Crown Commercial Service framework.

The Portfolio Holder for Corporate Resources advised that the re-tendering exercise was being undertaken jointly with Mid Devon District Council, South Hams District Council and West Devon Borough Council to achieve the best value possible.

Resolved

That the Council proceeds with the joint procurement of insurance services led by South Hams District Council and enters into a contract(s) with the successful tenderer(s) following an UK/EU compliant procurement process. The contract will be for up to 7 years (3 years with 2 potential 2 year extensions) with approximate revenue costs of £4.2 million.

**103. MINUTES OF THE BUILDING CONTROL PARTNERSHIP COMMITTEE**

Members received the minutes of the Building Control Partnership Committee held on 21 July 2017.

The Head of the Building Control Partnership advised that due to the financial rules of the host authority (Teignbridge) it was a requirement that the Executive received the minutes of the Partnership Committee for noting and bringing other issues to its attention.

Councillor Hook welcomed the opportunity to review the minutes in open session and suggested the same for other Joint Committees and outside organisations that Teignbridge was a party to. The Head of Paid Service advised that joint bodies such as the Strata Joint Executive Committee and the Joint Habitats Committee each had their minutes scrutinised by the Overview & Scrutiny Committee but stated that Building Control came before Executive due to decisions on expenditure being made.

Resolved

That the minutes of the Devon Building Control Partnership Committee be noted.

**104. EXECUTIVE FORWARD PLAN**

The Executive Forward Plan for the next 12 months was noted and approved.

**105. EXCLUSION OF THE PRESS AND PUBLIC FROM THE MEETING.**

Resolved

That under Section 100(A)(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 12a of the Act.

**106. LAND PURCHASE AND WORKS**

Members received a report which proposed the purchase of land in order to provide mitigation required to resolve impacts on surrounding land due to population increase.

Members noted the location and proposed size of the land purchase, associated costs and potential for grant funding.

Resolved that Council be recommended to

- (a) Approve the acquisition of land indicated in the agenda report for the creation of Suitable Alternative Natural Green Space (SANGS) with acquisition likely occurring in phases;
- (b) Approve funding of the land purchase and associated costs with an overall budget as set out in the agenda report;
- (c) Delegated authority be granted to the Solicitor of the Council or their nominated representative to complete the purchase in general accordance with the outline terms as set out in the agenda report;
- (d) Subject to a future Council decision on funding, commission a scheme for designing and undertaking works necessary for the creation of SANGS on and adjacent to the site shown in the agenda report;
- (e) Subject to a future Council decision, procure an arrangement for ongoing management and maintenance of the SANGS.

**107. COMPULSORY PURCHASE ORDER**

The Executive considered a report which sought to bring back into use a substantial detached Victorian property which had been empty and causing a nuisance to the locality since 2002.

Members were advised of the location, case history and current state of affairs regards the property and why resolving to grant authority for the making of a Compulsory Purchase Order was necessary.

Resolved

- (a) That authority be given for the making of a Compulsory Purchase Order (CPO) in respect of the land defined in the agenda report;
- (b) That authority be delegated to the Solicitor to the Council and Strategic Lead for HR & OD to make a compulsory purchase order under section 226 of the Town and Country Planning Act 1990;
- (c) That the Solicitor to the Council and Strategic Lead for HR & OD be authorised to:
  - a. Take all necessary steps to secure the making, confirmation and implementation of the CPO including the publication and service of all notices;
  - b. To acquire the necessary interests in the land and property included in the confirmed CPO by means of a general vesting declaration; and
  - c. To dispose of the freehold interest in the property, on the open market, by what means she considers the most suitable method and otherwise on terms and conditions to be agreed by the Solicitor to the Council and Strategic Lead for HR & OD.

JEREMY CHRISTOPHERS  
Leader

## EXECUTIVE

LEADER: Cllr Jeremy Christophers

PORTFOLIO HOLDER: Cllr Stuart Barker

**DATE:** 9 January 2018  
**REPORT OF:** INTERIM CHIEF FINANCE OFFICER  
**SUBJECT:** INITIAL FINANCIAL PLAN PROPOSALS 2018/19 TO 2020/21

### PART I

#### RECOMMENDATIONS

The Executive is recommended to resolve

That comments be invited on these budget proposals.

The Executive recommends that Council resolves

To approve the council tax base of 48,577 for 2018/19 at appendix 2.

#### 1. PURPOSE

- 1.1 To consider the initial financial plan proposals 2018/19 to 2020/21 to be published for comments over the next six weeks.
- 1.2 These proposals include draft revenue and capital budgets for the three years 2018/19 to 2020/21 The main issues taken into account are:
  - The level of council tax and the proposal to increase it by £5 or 3.12%
  - Reducing central funding and the need to make ongoing efficiencies using invest to save where possible
  - Continuing to support housing whilst backing business and bringing people and organisations together for local neighbourhood planning
  - Infrastructure delivery plan investment funded by community infrastructure levy (CIL) and external sources where available
  - Town centre investment in infrastructure and employment
  - The level of reserves necessary for the council
- 1.3 To consider the proposed council tax base 2018/19 to recommend for Council approval on 15 January 2018 as shown at appendix 2.

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### 2. SUMMARY

- 2.1** Recent budgets have taken account of reducing government grant over the period of the last comprehensive spending review. We now have the provisional local government finance settlement for 2018/19 which clarified the multi-year settlements announced in 2016/17. No further changes were made to the calculation of the New Homes Bonus (NHB). We continue to be on the multi-year settlement covering the four years from 2016/17. Council tax thresholds were increased by 1% to be the higher of 3% or above £5. 100% business rates retention is promised but with the transfer in of some funding obligations. The Government is looking to introduce 75% business rates retention in 2020/21. Devon chief finance officers worked on a bid when the new invitation to pilot 100% business rates retention for 2018/19 was sent out by government. We have been successful with our bid which will create additional funds for one year only. Revenue support grant and rural services delivery grant are rolled into business rates baseline funding for one year as a result. The conditions of the bid require extra business rate income generated to be reinvested in economic growth. Our bid will reinvest additional funds in the Newton Abbot town centre redevelopment proposals. Revenue support grant is to end in 2018/19 and new homes bonus legacy payments are being reduced. The reduction was from 6 years to 5 years in 2017/18 and then to 4 years from 2018/19. An initial baseline reduction of 0.4% was also set for 2017/18 reducing the Bonus further. No further modifications have been made for 2018/19 following receipt of the provisional settlement.
- 2.2** We have benefitted from previous savings plans and restructuring efficiencies are still producing cost reductions. This budget also benefits from the Strata partnership and the significant ongoing returns from Market Walk. We are in the third year of Business Efficiency Service Transition (BEST) 2020 review following business challenge in earlier years.
- 2.3** The economy continues to be buoyant however uncertainty continues about future demand and the outcome of the European Union negotiations. Teignbridge has seen some minor positive variations to income in the current year apart from general rental income and market income which is down on the original budget.
- 2.4** Car parks are continuing with the programme of relevant capital investment agreed and funded by the increase in income. A general increase in most off street parking charges is proposed to cover inflation and in particular the continuing higher rates from the revaluation which mainly falls on car parking.
- 2.5** Business rates were revalued nationally and became effective from 1 April 2017. Rates have generally gone down in the South West although Teignbridge properties have gone up. There is transitional relief so that reductions and increases will take five years to work through. Our planned investment in Newton Abbot will enhance its vitality and viability and improve access to and within the town centre.

## TEIGNBRIDGE DISTRICT COUNCIL

- 2.6** We are in the second year of our ten year Strategy 2016-2025. This sets the tone for contributing to civic life and ensuring public services focus on 'place and person' while remaining accountable, fair and value for money. At the heart are the Teignbridge Ten overarching projects that guide our activities, where we focus our resources and how we shape services to deliver real progress for the district.
- 2.7** The capital programme to 2020/21 includes infrastructure delivery plan projects funded by CIL and external sources where available. The investment in housing continues including provision of affordable homes. The main aim is to create more homes and jobs. Significant provisions have also been included for town centre investment and employment land. Prudential borrowing is a helpful funding mechanism for priority projects where a good return on capital can be demonstrated. The additional gains from the business rates pilot scheme will be invested in Newton Abbot town centre.

### **3. BACKGROUND**

- 3.1** The budget and policy framework procedure rules in the Constitution set out the process for developing annual budgets and their approval by Council. Thus there is a budget timetable in the Executive forward plan which includes Overview and Scrutiny consideration of the financial plan proposals. The detailed **timetable** is shown at **appendix 1**. The Council is responsible for the adoption of its budget including approving the appropriate level of council tax.
- 3.2** Previous budgets took account of reductions in government grant. An ambitious programme of **savings** was identified reducing costs and increasing income. **Revenue support grant** was cut by £1.0 million in 2015/16, nearly an additional £0.9 million in 2016/17 and further reductions of £0.75 million in the current year. We will receive just under £0.4 million in 2018/19 and nothing thereafter (the allocated funds for 2018/19 have now been rolled into business rates baseline funding following the successful pilot bid).
- 3.3** The senior management structure review was implemented in 2013 with an update in April 2016 and further changes in 2017. Management costs have been significantly reduced with savings continuing for the current year and future years. This budget also gains from the Strata partnership and significant returns from Market Walk.
- 3.4** The third year of **Business Efficiency Service Transition (BEST) 2020** has built on the business challenge process in the last two years. Options for continuing to reduce budgets have been evaluated and also the pressures or investment that might require those savings. Teignbridge is also working with nineteen partners on the Heart of the South West devolution proposals and more locally re Innovation Exeter in the Greater Exeter/Greater Devon partnership.
- 3.5** We are in the second year of our new ten year Strategy 2016-2025. This sets the tone for contributing to civic life and ensuring public services focus on

## TEIGNBRIDGE DISTRICT COUNCIL

'place and person' while remaining accountable, fair and value for money. At the heart are the Teignbridge Ten overarching projects that guide our activities, where we focus our resources and how we shape services to deliver real progress for the district.

- 3.6** There are no proposed changes to the council tax support scheme. A budget survey is planned which will be put on the website and publicised to encourage feedback. In particular it will be brought to the attention of **businesses**, the residents' panel and Teignbridge relationship groups.
- 3.7** The current council tax for Teignbridge is £160.17 per year for an average band D property. The 2017/18 **tax base** or effective number of properties for calculating council tax income is 47,614. Thus current year council tax income for the district is estimated at £7.6 million as shown in **appendix 2 - the recommended council tax base 2018/19**. A table of values for various increases in council tax is shown at **appendix 3 - the council tax calculator**.
- 3.8** Of the current total average annual £1,749.02 council tax collected per property, Teignbridge keeps 9% or just over £3 per week for its services. 72% goes to County, 10% to the Police, 5% to the Fire Authority and 4% to parishes and towns for their local precepts.
- 3.9** Significant government funding and cost changes affecting us for future years are as follows:
- A 4.4% increase in the statutory National Living Wage from £7.50 to £7.83 next year;
  - Pay increases for future years. An offer to employees has been tabled by the National Employers for Local Government Services which is a 2 year deal for 2018/19 and 2019/20. A flat rate increase for the majority of grades of 2% in each year and higher increases on lower pay points of up to 9.2%. A revised pay spine has also been introduced in the offer with effect from 1 April 2019. These changes address adjustments to the National Living Wage and pay differentials across grades as a result. This proposal is built into the initial financial plan proposals.
  - The actuarial valuation of the Devon pension fund for 31 March 2016 required increased employers contributions to 2019/20;
  - The continuing consultation on reforms to new homes bonus reducing receipts;
  - Further cuts in funding over the next 3 years with revenue support grant reducing to NIL for 2019/20 and thereafter;
  - The outcome of consultation on the move to 100% business rates retention but with the transfer in of some funding responsibilities.
  - A full reset of the baselines for the business rates retention scheme in 2020/21 and the impact on the business rates retained if the existing 50% retention scheme is still operating.
- 3.10** The Executive has had three **monitoring** reports this financial year on 18 July, 3 October, and 5 December. These have updated current year budgets and

## TEIGNBRIDGE DISTRICT COUNCIL

also future year forecasts. The Autumn Statement 2017 was published on the 22 November and the provisional local government settlement issued on 19 December.

### 4. REVENUE FINANCIAL PLAN

- 4.1 Appendix 4** to this report is the draft budget scenario for the next three years. The effects of budget variations in 2017/18 already approved by Executive are included. Future savings expected from the Strata partnership have been fed into the plan. The increasing cost reductions from the management restructure are included. The plan also includes the significant ongoing returns from Market Walk.
- 4.2** Proposed **fees and charges** draft income totals for each service are shown at **appendix 5**. An increase of £319,000 in income is anticipated for next year. Detailed recommended fees and charges will be available on the website early in January via the members' newsletter. There are minimal changes proposed for leisure charges with a small change in income for next year.
- 4.3** Car parking charges are proposed to increase to give extra income of £125,000 which equates to an increase of 3.6%. This will help towards inflation and in particular the rates increase arising from the revaluation that mostly affects car parks. The main changes are a 10p increase in the majority of the car parks and no increase in the majority of the parking permits as these were increased substantially last year.
- 4.4** The successful opt in green waste subscription of £35, or £30 for those on benefit continues. This rate is less than that being charged by other Devon authorities and Cornwall. The scheme is now fully rolled out with over 33% take up and £750,000 income expected for next year.
- 4.5** The **Localism Act** introduced the power for the Secretary of State to set principles each year under which council tax increases are determined as excessive. This can apply to Teignbridge, County, Fire, Police, or towns and parishes. For the current year limits were set for all but towns and parishes with a referendum being triggered if districts had an increase of 2% and above AND above £5.
- 4.6** In all such cases Teignbridge has to make the arrangements to hold a **local referendum** for residents. Costs can be recovered from the relevant precepting authority. The Provisional 2018/19 Local Government Finance Settlement increased the trigger limit for districts by 1% so that they would be allowed increases of less than 3% or up to and including £5 whichever is the higher. This is not the case for town and parish councils. The Government expects town and parish councils to demonstrate restraint when setting precept increases. They will be looking for clear evidence of how the sector is responding to this challenge, mitigating increases by the use of reserves where they are not earmarked for other purposes or for 'invest to save' projects which will lower ongoing costs. Any controls for town and parish

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councils are to be deferred for 3 years subject to these conditions being adhered to.

- 4.7** The extra income from any increase in **council tax** is shown at **appendix 3** and this additional amount would be recurring in future years. The proposal is to increase council tax in Teignbridge by 3.12% or £5 to £165.17. This is the annual charge for an average band D property and the increase equates to less than 10p a week. A £5 increase has also been assumed for 2019/20 and 2020/21.
- 4.8** Council tax **freeze grants** have ceased with the last one being received in 2015/16. This was equivalent to a 1% increase in council tax but assumed no council tax support reduction so amounted to £78,000.
- 4.9** **Settlement funding** of revenue support grant and business rates retention baseline to the council from government is £4.0 million for the current year. Teignbridge will continue to pay council tax support grant in 2018/19 as a general grant to towns and parishes. This will equate to £234,790 in 2018/19. This grant will be eliminated in future years as grant funding to support this is withdrawn.
- 4.10** With the **four year funding deal** in place published figures for revenue support grant and business rates baseline are available to 2019/20. These have been used in the financial plan and are shown in the table below adjusted in 2018/19 for the business rates pilot:

	2016/17	2017/18	2018/19	2019/20
	£millions	£millions	£millions	£millions
Revenue support grant	1.601	0.847	0.000	0.000
Rates baseline funding	3.106	3.169	3.685	3.337
New homes bonus	3.848	3.436	2.917	2.412
<b>Main grant</b>	<b>8.555</b>	<b>7.452</b>	<b>6.602</b>	<b>5.749</b>
Cash reduction in year		-1.103	-0.850	-0.853
Percentage reduction in year		-12.9%	-11.4%	-12.9%

The table shows the cash reductions of £1.1 million this year, £0.9 million in 2018/19 and 2019/20. Percentage reductions are up to 13% in each year. Main grant funding will have reduced by one third by 2019/20 when compared to 2013/14 when rates retention and council tax support started. Revenue support grant will also have reduced from £4.5 million to zero over the same period. Uncertainty exists for 2020/21 when a full or partial reset of the baseline may occur, reducing gains established from growth and altering business rates retention to 75%.

- 4.11** The **business rates retention 50%** funding system started on 1 April 2013. Rules for charging and rateable values are still set nationally by government and the valuation office respectively. The system includes top ups, tariffs, levies and safety nets. The latter is to protect income to some extent within overall reducing national funding levels. The system is more complicated as

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government has introduced small and rural business rates relief. The cost of this through loss of rates retention income to Teignbridge is generally covered by separate specific grant.

- 4.12** Within Devon it has been beneficial for authorities to form a **rates pool** to avoid any payment of levy from Devon to the government. With current assumptions of moderate business growth in the area significant savings are being achieved increasing over the years. The pool also spreads the risk of any business downturn in an authority over all members of the pool and encourages economic prosperity across authority boundaries. The Devon pool will become a 100% business rate pilot for 2018/19 following its successful submission with the assumption of reverting back to a rates pool in 2019/20.
- 4.13** Teignbridge's position is better than the rates baseline because of estimated growth in business rates. We also gain from pooling and this has been shown together with growth in the revenue summary as estimated rates retention and pooling gain. 100% rates retention was promised by 2020 but there will be the transfer in of some funding responsibilities and the share of the total for districts could be reduced. Levies will cease but there may still be some opportunity for pooling of risk. Negotiations to exit the European Union may delay the roll out of 100% business rates retention and a full or partial reset of baselines in 2020/21 could have a negative impact on funding levels. The provisional settlement also suggests that 75% business rates retention will now be introduced in 2020/21.
- 4.14** **New homes bonus** is also part of core funding and is top sliced from settlement grant. It is based on additional property brought into occupation in the previous year with a higher amount for affordable housing. Teignbridge is receiving £3.4 million this year. Estimates of NHB are based on 620 homes per annum as in the local plan with each New Year now giving four years of grant.
- 4.15** Government reformed the new homes bonus reducing the length of payments from 6 years to 4 years. Estimates for future years assume 4 years bonus as per the government preferred option for reducing years in the consultation from 2016.
- 4.16** Council tax benefit was replaced by **council tax support** from 1 April 2013. As the support reduces the tax base there is less council tax income for county, fire, police, and towns & parishes. The cost was around 90% funded by government grant but this is now in main grant and not identified separately. The 10% shortfall was covered at Teignbridge in the first year by one minor change to benefit, technical reforms, and use of transitional grant.
- 4.17** For 2014/15 two minor changes to compensate for the loss of transitional grant were consulted on and introduced. The majority of taxpayers have adapted well to these changes, collection has been maintained and spend on council tax support itself continues to go down. There were further changes to the scheme applicable from 1 April 2017 to align as far as possible and mirror

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work incentives in Universal Credit and changes to housing benefit. No changes are proposed for 2018/19.

- 4.18** Teignbridge currently receives £377,000 for administering **housing benefit** and £150,000 for council tax support. **Universal Credit** started for Teignbridge from 9 November 2015 for new single job seekers and we are due to go live with the full service in May 2018. There has been specific help from the department for work and pensions in connection with the transition but the current funding agreement ended last year. The main grant funding has been assumed to continue in future years.
- 4.19** The statutory minimum **National Living Wage** is targeted to be close to £9 for those aged 25 and over by 2020 (60% of median earnings). It increases by 4.4% to £7.83 from 1 April 2018. The impact of the increase in national living wage through the pay award as tabled above which also addresses differentials in the pay spine will have cost implications of around £548,000 in 2018/19 and further increases in subsequent years of the financial plan.
- 4.20** The **actuarial valuation** of the **Devon pension fund** effective from 1 April 2017 set Teignbridge contributions for future years. These were made up of a basic amount of 14.6% for future service accrual plus an increasing cash sum to reduce the past service deficit. The amended cash sum payment started in 2017/18 at £1,369,000 increasing to £1,436,000 for 2019/20.
- 4.21** **Investment income** remains fairly low however the base rate rise from 0.25% to 0.5% in November 2017 will increase income slightly. £31,000 interest has been forecast assuming 0.3% for each year based on average lending of £10.25 million.
- 4.22** The latest professional guidance on **reserves** issued in November 2008 recommends a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing and a contingency to cushion the impact of unexpected events or emergencies. Earmarked reserves can also be built up to meet known or predicted requirements. Teignbridge operates with a low level of reserves compared to many districts.
- 4.23** Our main contingent liability was settled five years ago and provision has been made for other smaller potential liabilities. However the current funding regime including rates retention, new homes bonus and council tax support carries a risk for us of likely more volatility in resources. This will increase as we move towards 100% rates retention. We are more reliant on income generated from our own fees and charges as government funding reduces.
- 4.24** The Audit Commission December 2012 report 'Striking a balance' stated that reserves are an essential part of good financial management. They help councils cope with unpredictable financial pressures and plan for their future spending commitments. The proposed budget recommends reserves to increase slightly to 11.3% of the net revenue budget at just under £1.9 million in 2018/19. This equates to 11.6% in later years as general reserves reduce to

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£1.8 million. General reserves are held to accommodate continuing future uncertainties and increasing reliance on generating our own income.

- 4.25** Historically the **Executive** has **authority** to exceed the approved overall revenue budget by up to £100,000 from general reserves to meet unexpected expenditure within the year. The aim is to replenish the reserves in the same year by making compensating savings as soon as possible. It is recommended to maintain this allowance at £100,000 for future years. All other decisions with regard to budgetary change will be approved by reference to virement rules in the financial instructions.
- 4.26** In conclusion these budget proposals show how Teignbridge can prepare for the grant reductions and anticipated funding regime by continuing to make savings and generate income. At the same time general reserves are increased to around 11.3% of the budget which is equivalent to £1.9 million. However there is much uncertainty over the move to 100% business rates retention with the higher risks that Teignbridge will face.
- 4.27** These proposals include a £5 increase in council tax next year and subsequent years and increasing capital investment over the next three years. They will be publicised and comments brought back to the Executive in February before making the final budget recommendation to Council for 22 February 2018.

## 5. CAPITAL PROGRAMME

- 5.1** The **capital programme** has been updated at **appendix 6** and continues to include significant provisions for investment in town centres and employment land. Some of these will require prudential borrowing and each will be the subject of separate reports as the business cases are developed.
- 5.2** The programme is partly funded by sales of assets. Community infrastructure levy is anticipated to fund the infrastructure plan. Significant contributions from revenue at £2.3 million in the current year and £1.3 million next year are enabled by new homes bonus receipts, business rate pilot funding (and carry forwards for 2017/18 only). The contributions reduce to £0.4 million in later years as the bonus is assumed to reduce.
- 5.3** Government subsidy for housing disabled facilities grants through better care funding via county is assumed to continue at £1 million per annum. Right to buy receipts are estimated at £0.7 million per annum. All this income is only used to fund housing. Housing investment continues at current levels with the majority going into the provision of, and disabled facilities grants for, private sector housing. Affordable housing provision is facilitated through identified sites with the majority of the remainder being delivered through the local plan.
- 5.4** The infrastructure delivery plan investment over the next few years contributes to:

## TEIGNBRIDGE DISTRICT COUNCIL

- A new railway station at Marsh Barton for South West Exeter and Teignbridge residents access to employment (£1.3 million by March 2021)
- Provision for improvements to the A382 of £5.1 million over 3 years
- Provision for Education in SW Exeter and the wider Teignbridge area of £6.25 million over 4 years
- Provision for further green spaces of £2.33 million over 4 years
- Sports and leisure provision of £1.5 million over 4 years including Decoy and the Den play area refurbishments.
- Heart of Teignbridge, coastal and other cycle provision (£1.2 million over four years)

**5.5** The energy and carbon reduction plan has been completed. A provision has been made for a project to investigate a major heating improvement for Forde House for 2018/19.

### **6. COUNCIL TAX BASE 2018/19**

**6.1** The **council tax base** is the estimated number of band D equivalent properties in the district for next year less a small allowance for likely collection losses. The details are shown at section 1 of **appendix 2**. The council tax for each of district, county, fire, police and towns/parishes multiplied by the base gives the income or precept which the district pays to each authority. The district is responsible for collecting council tax.

**6.2** The estimate for next year must be based on information available on the 30 November. It has to be approved by Council which is planned for 15 January 2018 and notified to the major preceptors - county, fire and police between 1 December 2017 and 31 January 2018. Similarly towns and parishes also need the base for their area to calculate their council tax from their precept.

**6.3** The initial data is extracted from the council tax records. This includes the deduction for council tax support which reduces the base. Finally an estimate is made of the growth in the number of dwellings to 2018/19 based on recent history and this has been calculated at 1%. Thus a total of 49,067.7 is the estimated number of band D properties for next year.

**6.4** As for the current year a collection rate of 99% has been assumed giving 48,577 for 2018/19. For Teignbridge this base means that at the current council tax level of £160.17 just under £7.8 million of income would be generated next year. This is 2.0% or £154,000 more than in the current year. Estimated 2018/19 income for all preceptors is shown at appendix 2 section 2 based on the current council tax.

**6.5** All the council tax income goes into a collection account from which the precepts are paid. As the income is estimated a surplus or deficit can arise which has to be notified and shared out between the district, county, fire and police. The district has to pay for any deficit or take any surplus relating to the towns and parishes. The aim is to minimise balances on the account.

## TEIGNBRIDGE DISTRICT COUNCIL

- 6.6** Teignbridge has to estimate the surplus or deficit on the council tax collection fund on 15 January each year for the following budget year. A surplus of £1.0 million is currently estimated which has to be shared between the major preceptors in 2018/19 per their current precepts. The district share is £128,000 towards next year's budget as shown at line 18 in appendix 4.

### **7. GROUPS CONSULTED**

- 7.1** County, fire and police and the public are consulted about any changes to the council tax support scheme. 22 December marks the start of the six weeks publication period which includes Overview and Scrutiny meetings on 15 January and 5 February 2018. Parishes and town councils will also be advised of these financial proposals with a presentation to the Teignbridge Association of Local Councils meeting on 25 January.

- 7.2** A budget survey is planned which will be put on the website and publicised to encourage feedback. In particular it will be brought to the attention of businesses, the residents' panel and Teignbridge relationship groups. Responses will be reported to members for consideration with the final budget proposals by Executive on 8 February and by Council on 22 February 2018.

### **8. TIME-SCALE**

The financial plan covers the years 2017/18 to 2020/21. Final consideration of the budget by Council is due on 22 February 2018. At that time the council tax resolution is also approved which covers the total council tax including county, fire, police and towns & parishes.

### **9. JUSTIFICATION**

The Executive is required under the budget and policy framework procedure rules in the constitution (part 2, article 4, section 4.4b) to agree and recommend a budget to Council each year.

### **10. DATE OF IMPLEMENTATION (CONFIRMATION OF DECISION SUBJECT TO CALL-IN)**

Call in does not apply as the final budget recommendations will be considered for approval by Council on 22 February 2018.

**Martin Flitcroft**  
**Interim Chief Finance Officer**

## TEIGNBRIDGE DISTRICT COUNCIL

<b>Wards affected</b>	All
<b>Contact for more information</b>	Martin Flitcroft 01626 215246 or Claire Moors 01626 215242
<b>Background Papers (For Part I reports only)</b>	Budget and settlement files The Constitution
<b>Key Decision</b>	Yes
<b>In Forward Plan</b>	Yes
<b>In O&amp;S Work Programme</b>	Yes
<b>Appendices</b>	App 1 – Budget timetable 2018/19 App 2 – Recommended council tax base 2018/19 App 3 – Council tax calculator 2018/19 App 4 – Summary revenue plan 2017/18 onwards App 5 – Fees and charges summary App 6 – Capital programme

## Budget timetable 2018/19

	November	December	January	February
Government (Chancellor) Autumn Budget Statement	22nd			
Provisional local government settlement		19th		
Executive papers sent out - initial budget proposals		22nd		
Start of formal six weeks consultation period		22nd		
Budget survey emailed to businesses			4th	
Executive 10am - agree initial financial plan proposals including council tax base			9th	
Overview & Scrutiny 10am - consider Executive's financial plan			15th	
Council after O & S - approve council tax support and council tax base			15th	
Teignbridge Association of Local Parishes meeting 7pm TDC Council Chamber			25th	
Deadline for business rates retention estimate to government, county and fire			31st	
Police and Crime Panel consider precept and approve				2nd
Overview & Scrutiny 10am - consider Executive's final financial proposals				5th
Fire Authority Resources 10am budget meeting				8th
Executive 10am - agree final financial plan proposals, including budget monitoring				8th
County Cabinet 10.30am budget meeting				9th
Devon County Council 2.15pm - set county precept and council tax				15th
Fire Authority - set fire precept and council tax				19th
Final settlement expected				late
<b>Council meeting 10am - consider financial proposals and council tax resolution</b>				<b>22nd</b>
Reserve county budget meeting 10am if required				22nd
Close council tax accounts and start bills print unless delayed if council tax not set				23rd

Appendix 1

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## Section 1

Council Tax Base adjustment for Council Tax Support (CTS) and estimated growth						
	Estimated 18/19 Band D Number	17/18 Council Tax £	Estimated Income £	Estimated Collection Rate %	Estimated Net Income £	Estimated 18/19 Base
Full band D at November 2017	53,532.1	1,749.02	93,628,710			
less CTS at November 2017	<u>-4,949.9</u>	1,749.02	<u>-8,657,470</u>			
Starting point based on November 2017	48,582.2		84,971,240			
Anticipated growth at 1%	485.5	1,749.02	849,150			
<b>Total (rounded)</b>	<b>49,067.7</b>	<b>1,749.02</b>	<b>85,820,390</b>	<b>99.0%</b>	<b>84,962,140</b>	<b>48,577</b>

## Section 2

2018/19 Expected Council Tax (CT) Income at Current Council Tax Levels compared with 2017/18				
Preceptor	Estimated CT Base Number	17/18 Council Tax £	Expected income £	
2018/19 expected income (rounded)				
Towns and parishes	48,577	63.08	3,064,240	
District	48,577	160.17	7,780,580	
County	48,577	1,267.92	61,591,750	
Fire	48,577	81.57	3,962,430	
Police	48,577	176.28	8,563,150	
<b>Total (rounded) shows a 2.0% increase in expected income</b>		<b>1,749.02</b>	<b>84,962,150</b>	
2017/18 expected income (rounded)				
Towns and parishes	47,614	63.08	3,003,490	
District	47,614	160.17	7,626,330	
County	47,614	1,267.92	60,370,740	
Fire	47,614	81.57	3,883,870	
Police	47,614	176.28	8,393,400	
<b>Total (rounded)</b>		<b>1,749.02</b>	<b>83,277,830</b>	

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To show the extra Council Tax in 2018/19 that would be collected for varying increases by percentage and value.

Teignbridge Band D Council Tax 2017/18 (excluding parish precepts) **£160.17**  
 Approved Council Tax Base 2018/19 (at 99% collection rate) **[a] 48,577**

Varying increases in Council Tax for 2018/19			Total Band D Council Tax 2018/19	Increase in Council Tax income for 2018/19	[b] Total Council Tax income 2018/19
%	Per Year £	Per Week £	Per Year £	Per Year £	Per Year £
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>160.17</b>	<b>0</b>	7,780,580
				No council tax freeze grant	0
				Total income	<b>7,780,580</b>
0.34	0.53	0.01	160.70	<b>25,740</b>	7,806,320
0.62	<b>1.00</b>	0.02	161.17	<b>48,580</b>	7,829,160
<b>1.00</b>	1.60	0.03	161.77	<b>77,720</b>	7,858,300
1.25	<b>2.00</b>	0.04	162.17	<b>97,150</b>	7,877,730
1.68	2.68	<b>0.05</b>	162.85	<b>130,180</b>	7,910,760
1.87	<b>3.00</b>	0.06	163.17	<b>145,730</b>	7,926,310
<b>2.00</b>	3.20	0.06	163.37	<b>155,440</b>	7,936,020
2.50	<b>4.00</b>	0.08	164.17	<b>194,310</b>	7,974,890
<b>3.00</b>	4.81	0.09	164.98	<b>233,650</b>	8,014,230
<b>3.12</b>	<b>5.00</b>	<b>0.10</b>	<b>165.17</b>	<b>242,880</b>	8,023,460

Note:

- [a]** Council Tax Base of 48,577 for 2018/19 approved by Council on 15 January 2018
- [b]** Total Council Tax income is calculated by multiplying the Band D Council Tax by the recommended Council Tax Base of 48,577
- [c]** No council tax freeze grant. Referendum limit proposed by government as higher of 2% or above £5 for Band D.

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## Revenue Budget Summary

Appendix 4

Revenue Budget	2017-18 Budget	2017-18 Latest	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast
	£	£	£	£	£
<b>EXPENDITURE</b>					
1 Employees	18,196,500	18,627,450	19,507,770	20,064,320	20,406,370
2 Property	4,213,990	4,582,380	4,396,670	4,474,200	4,553,830
3 Services & supplies	5,364,260	7,149,110	5,287,470	5,478,920	5,369,110
4 Grant payments	35,678,130	36,088,950	35,590,780	35,355,990	35,355,990
5 Transport	691,990	766,630	756,530	756,530	756,530
6 Leasing & capital charges	1,352,870	1,293,730	1,477,300	1,477,300	1,477,300
7 Contributions to capital	1,543,610	2,326,110	1,321,500	204,820	423,510
<b>8 Total expenditure</b>	<b>67,041,350</b>	<b>70,834,360</b>	<b>68,338,020</b>	<b>67,812,080</b>	<b>68,342,640</b>
<b>INCOME</b>					
9 Sales	-831,510	-1,003,390	-974,430	-993,920	-1,013,800
10 Fees & charges	-8,524,350	-9,335,190	-9,654,440	-9,944,070	-10,242,390
11 Grants - income	-35,488,130	-35,954,670	-35,503,890	-35,453,890	-35,403,890
12 Property income	-2,798,140	-2,857,070	-2,975,910	-3,065,180	-3,157,130
13 Other income & recharges	-2,380,820	-3,498,420	-2,615,880	-2,716,200	-2,721,560
14 Transfer from (-) / to earmarked reserves	-422,000	-1,764,000	0	-40,000	-217,250
<b>15 Total income</b>	<b>-50,444,950</b>	<b>-54,412,740</b>	<b>-51,724,550</b>	<b>-52,213,260</b>	<b>-52,756,020</b>
<b>16 Total net service cost</b>	<b>16,596,400</b>	<b>16,421,620</b>	<b>16,613,470</b>	<b>15,598,820</b>	<b>15,586,620</b>
<b>Funding</b>					
17 Council tax	-7,626,330	-7,626,330	-8,023,460	-8,349,050	-8,680,200
18 Council tax/community charge surplus	-193,060	-193,060	-127,640	0	0
19 Revenue support grant	-847,040	-847,040	0	0	0
20 Rates baseline funding	-3,169,360	-3,169,360	-3,685,050	-3,336,980	-3,362,520
21 Estimated rates retention and pooling gain	-1,250,000	-1,250,000	-1,310,000	-1,390,000	-1,299,000
22 New homes bonus	-3,436,400	-3,436,400	-2,917,460	-2,412,440	-2,205,690
23 Other grants	-65,920	-65,920	0	-38,680	-38,680
24 Business rate pilot funding	0	0	-550,000	0	0
<b>25 Total funding</b>	<b>-16,588,110</b>	<b>-16,588,110</b>	<b>-16,613,610</b>	<b>-15,527,150</b>	<b>-15,586,090</b>
<b>26 -Surplus/shortfall</b>	<b>8,290</b>	<b>-166,490</b>	<b>-140</b>	<b>71,670</b>	<b>530</b>
<b>27 General reserves at end of year</b>	<b>1,640,019</b>	<b>1,884,367</b>	<b>1,884,507</b>	<b>1,812,837</b>	<b>1,812,307</b>
<b>28 General reserves as % of net revenue budget</b>	<b>9.9%</b>	<b>11.4%</b>	<b>11.3%</b>	<b>11.7%</b>	<b>11.6%</b>

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**Proposed Fees and Charges  
Income 2018/19**

**Appendix 5**

<b>Service</b>	<b>Actual 2016/17 £</b>	<b>Probable 2017/18 £</b>	<b>Proposed 2018/19 £</b>	<b>Dept total 2018/19 £</b>	<b>Department</b>
Building Control	- 372,329	- 856,500	- 853,000	- 853,000	Building Control
Misc	- -	40	40	40	Democratic Services
Land Charges	- 230,137	- 217,980	- 211,000		
Planning	- 620,599	- 812,760	- 926,000		
Planning Admin	- 945	- 800	- 800		
Street Naming	- 21,559	- 7,220	- 7,220	- 1,145,020	Development Management
Car Parks	- 3,323,855	- 3,424,290	- 3,549,340		
Livestock Market	- 204,404	- 191,090	- 191,020		
Old Forde house	- 16,684	- 14,370	- 14,370		
Retail Market	- 36,273	- 19,200	- 19,200	- 3,773,930	Economy & Assets
Electoral Registration	- 2,516	- 2,000	- 2,040	- 2,040	Electoral Services
Dog Control	- 2,195	- 2,690	- 2,690		
Health & Food Safety	- 8,639	- 7,470	- 7,650		
Health Licence Fees	- 24,117	- 25,200	- 25,800		
Litter Clearance	- 2,786	- 3,650	- 3,650		
Nuisance Parking	50	50	50		
Private Water Supply Sampling	- 1,719	- 1,700	- 1,700	- 41,540	Environmental Health
Amenity & Conservation Sites	- 1,863	- 1,470	- 1,550		
Cemetery Fees	- 131,237	- 128,330	- 132,190		
Dawlish Lawn Golf	- 10,630	-	-		
Shaldon Golf	- 72,009	- 71,320	- 72,750		
Sports Pitches	- 15,714	- 12,750	- 13,120	- 219,610	Green Spaces & Active Leisure
Housing	- 1,235	- 1,710	- 1,710	- 1,710	Housing
Legal Fees	- 19,741	- 24,840	- 24,860	- 24,860	Legal
Broadmeadow Sports Centre	- 103,936	- 90,830	- 90,090		
Dawlish Leisure Centre	- 235,390	- 216,080	- 217,310		
Leisure Childcare	- 111,246	- 102,570	- 104,530		
Leisure Memberships	- 1,229,898	- 1,300,000	- 1,364,000		
Newton Abbot Leisure Centre	- 509,864	- 456,120	- 465,530		
Outdoor Pools	- 50,714	- 44,090	- 48,440	- 2,289,900	Leisure
Gambling Act 2005	- 23,621	- 25,560	- 25,560		
Hackney Carriage	- 75,415	- 61,780	- 61,780		
Licensing Act 2003	- 130,944	- 128,100	- 128,100	- 215,440	Licensing
Beach huts	- 7,324	- 6,300	- 6,530		
Boat Storage	- 7,519	- 9,270	- 4,420		
Leisure Events	- 151	- 50	- 50		
Polly Steps	- 21,129	- 16,170	- 16,980	- 27,980	Resorts
Council Tax	- 184,061	- 187,510	- 187,510	- 187,510	Revenues & Benefits
Local Development Framework	- 162	- 100	- 100	- 100	Spatial Planning
Abandoned Vehicles	308	- 760	- 760		
Commercial Waste / Household Refuse	- 812,650	- 843,110	- 851,060		
Composting	- 2,111	- 1,960	- 2,060		
Toilets for Disabled	- 172	- 200	- 200		
Vehicle Workshop	- 16,854	- 17,200	- 17,680	- 871,760	Waste, Recycling & Cleansing
<b>Grand Totals</b>	<b>- 8,643,990</b>	<b>- 9,335,190</b>	<b>- 9,654,440</b>	<b>- 9,654,440</b>	

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**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2017-18 TO 2020-21**

**Appendix 6**

				41,148	14,847	35,142	28,391	9,076	Totals (£'000)
Code /bid no.		Asset/Service Area	Description	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Teignbridge 10
				BUDGET 2017-18	BUDGET 2017-18	BUDGET 2018-19	BUDGET 2019-20	BUDGET 2020-21	
				£'000	£'000	£'000	£'000	£'000	
				(Inc Fees)					
Bid 52	*	Bakers Park	Provision for Bakers Park development (S106)	489	-	489			8. Out and about and active
KW4		Bishopsteignton	Bishops Avenue improvements (CR)		20				9. Strong communities
KP4		Brimley Brook	Brimley Brook (GG,CR)	-	6				9. Strong communities
KL1		Broadband	Contribution to Superfast Broadband (CR)	125	-	-	250		6. Investing in prosperity
Bid 28	*	Broadmeadow Sports Centre	Provision for Broadmeadow Sports Centre Asbestos (2020-25)(CR)						8. Out and about and active
Bid 31	*	Broadmeadow Sports Centre	Provision for Broadmeadow Sports Centre central boiler installation (CR)			45			8. Out and about and active
Bid 4	*	Broadmeadow Sports Centre	Provision for Broadmeadow Sports Centre Improvement Plan (S106/CR).			1,545			8. Out and about and active
K1		Broadmeadow Sports Centre	Broadmeadow Sports Centre Roof (CR)	68	-	68			8. Out and about and active
KM5		Car parks	Replacement Car Park Machines (RS)		18				3. Going to town
K21		Car parks	The Globe Car Park - drainage and resurfacing (CR)	10	-				3. Going to town
KM6		Car parks	Machinery upgrades (RS)		13				3. Going to town
K24		Car parks	(Updated) Car Park systems upgrade (RS)	42	11				3. Going to town
<b>K35</b>		<b>Car parks</b>	<b>Multi-storey office facilities (RS)</b>		<b>22</b>				3. Going to town
Bid 229e	*	Carbon Management	Provision for Carbon Management Programme (CR)		-	340			10. Zero heroes
KY5		Carbon Management	Energy/Utility Reduction (CR, RS)	75	233	75			10. Zero heroes
Bid 245	*	Churchyards	Provision for Churchyards (CR)	102	102				4. Great places to live & work
KR3		Coastal Monitoring	SW Regional Coastal Monitoring Programme. (GG,EC)	674	1,207	732	798	724	9. Strong communities
<b>KR5</b>		<b>Coastal Monitoring</b>	<b>Coastal asset review: project management support (EC)</b>		<b>167</b>				9. Strong communities
<b>KR6</b>		<b>Coastal Monitoring</b>	<b>Coastal asset review (EC)</b>		<b>300</b>	<b>200</b>			9. Strong communities
KW2		Collett Way	Collett Way - re-lay to adoption standard (CR)	275	275				6. Investing in prosperity
K18		Combeinteignhead	Combeinteignhead (Env.Agency)	155	-	155			9. Strong communities
KW3		Cricketfield	UTC Cricketfield Footpath (CR)	45	45				3. Going to town
Bid 211	*	Cycle paths	Provision for Other cycling (CIL)	50	50	50	280		7. Moving up a gear
Bid 211	*	Cycle paths	Provision for Dawlish/Teignmouth Cycle Schemes (later years) (CIL)					65	7. Moving up a gear
Bid 211	*	Cycle paths	Provision for Heart of Teignbridge cycling (later years) (CIL)	<b>27</b>				<b>115</b>	7. Moving up a gear

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2017-18 TO 2020-21**

**Appendix 6**

			41,148	14,847	35,142	28,391	9,076	Totals (£'000)
Code /bid no.	Asset/Service Area	Description	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Teignbridge 10
			BUDGET 2017-18	BUDGET 2017-18	BUDGET 2018-19	BUDGET 2019-20	BUDGET 2020-21	
			£'000	£'000	£'000	£'000	£'000	
			(Inc Fees)					
KG8	Cycle paths	(Updated) Dawlish/Teignmouth Cycle Schemes (CIL)	150	150	30	200		7. Moving up a gear
KG8	Cycle paths	(Updated) Heart of Teignbridge Cycle Provision (CIL)	10	10	120	100		7. Moving up a gear
Bid 1	* Dawlish Leisure Centre	Provision for Dawlish Leisure Centre Playing Pitch Improvement Plan (S106)	350	-	175	175		8. Out and about and active
Bid 2	* Dawlish Leisure Centre	Provision for Dawlish Leisure Centre Improvement Plan (CIL).				435		8. Out and about and active
Bid 7	* Dawlish Leisure Centre	Provision for Dawlish Leisure Centre Drainage Overhall & Improve (CR)	40	-	40			8. Out and about and active
KG7	Dawlish Leisure Centre	Dawlish Leisure Centre Emergency Voiceover System (CR)	-	7				8. Out and about and active
K20	Dawlish Warren	Dawlish Warren Car Park Renovations (CR)	-	-	200			3. Going to town
KS5	Dawlish Warren	Dawlish Warren Toilets (CR)		12				4. Great places to live & work
Bid 78	* Dawlish Warren Visitor Centre	Provision for Dawlish Warren Visitor Centre (HRA/S106/CIL,EA,HLF,EC)				1,464		4. Great places to live & work
<b>K36</b>	<b>Dawlish Water</b>	<b>Wall Repair (CR)</b>		<b>20</b>				4. Great places to live & work
Bid 46	* Decoy play area	Provision for Decoy refurb (S106/CIL)	150	-	-	150		8. Out and about and active
Bid 77	* Eastcliff Garden	Provision for Eastcliff including walled Garden (S106)		-	50			4. Great places to live & work
KL5b	* Employment Land	Provision for other employment land purchase and infrastructure (BC: Prudential Borrowing)	1,500	2,000				6. Investing in prosperity
K34	Energy Company	Energy Company (CIL)	177		177			9. Strong communities
KD8	Forde House	Forde House Accommodation (BC,CR,RS)	434	562				What else we will do
KD8	Forde House	Forde House Accommodation (EC)	348	558				What else we will do
Bid 125a	* Forde Road Depot	Provision for Forde Road depot concrete repairs (CR)	35	35				5. Health at the heart
Bid 297	* Heart of Teignbridge	Provision for Heart of Teignbridge Employment Sites (BC: Prudential Borrowing; CR)	13,700	-		5,350		6. Investing in prosperity
Bid 297	* Heart of Teignbridge	Provision for Heart of Teignbridge Employment Sites (BC: Prudential Borrowing; CR)	-	200				6. Investing in prosperity
Bid 87	* Heart of Teignbridge	Provision for A382 Improvements (CIL) (2020-26)		-			1,000	7. Moving up a gear
K12	Heart of Teignbridge	Kingsteignton/Kingskerswell Education Provision (CIL)		-	1,250			4. Great places to live & work
KL5a	Heart of Teignbridge	Newton Abbot Land Purchase (CR)	200	-				6. Investing in prosperity
KW8	Heart of Teignbridge	Houghton Barton land (EC)		167				4. Great places to live & work

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2017-18 TO 2020-21**

**Appendix 6**

			41,148	14,847	35,142	28,391	9,076	Totals (£'000)
Code /bid no.	Asset/Service Area	Description	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Teignbridge 10
			BUDGET 2017-18	BUDGET 2017-18	BUDGET 2018-19	BUDGET 2019-20	BUDGET 2020-21	
			£'000	£'000	£'000	£'000	£'000	
			(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
KW9	Heart of Teignbridge	Newton Abbot Land Purchase (CR)		45				6. Investing in prosperity
KB2	Homeyard Botanical Gardens	Homeyard Botanical Gardens (GG,EC,CR)	-	30				4. Great places to live & work
J1	Housing	Discretionary - Disrepair Loans & Grants (GG/CR)	105	105	105	105	105	1. A roof over our heads
JW4a	Housing	Statutory - Disabled Facilities (GG)	950	1,255	1,000	1,000	1,000	1. A roof over our heads
JY3	Housing	Newton Abbot Temporary Accommodation (CR)		1				1. A roof over our heads
JY3a	Housing	Broadhempston Community Land Trust (CR)		60				1. A roof over our heads
JY3c	Housing	Exception site Ideford (CR)	-	10	-			1. A roof over our heads
JY3d	Housing	Exception site Starcross (CR)	-	65	-			1. A roof over our heads
JY3d	Housing	Exception site Denbury (CR)		50				1. A roof over our heads
JY3d	Housing	Downsizer initiative Shutterton Dawlish Warren (CR)		180				1. A roof over our heads
JY3e	Housing	Rural Exception Site in Teignbridge (Abbotskerswell) (CR)	-	10	-			1. A roof over our heads
JY3e	Housing	Exception site Widecombe (CR)		13				1. A roof over our heads
JY3e	Housing	Elderly persons housing scheme Dawlish (CR)						1. A roof over our heads
JY3e	Housing	Extra care housing schemes (CR)						1. A roof over our heads
JY3f	Housing	Surplus TDC sites in Newton Abbot (East St) (CR)	-	10	-			1. A roof over our heads
JY3g	Housing	Surplus TDC sites in Teignbridge (Drake Rd) (CR)	-	11	-			1. A roof over our heads
JY3h	Housing	Longstone Cross Ashburton (CR)	40	100	-			1. A roof over our heads
JY3i	Housing	Compulsory purchase/Empty Homes Projects (CR)	-	-	314			1. A roof over our heads
JY3l	Housing	Cardew Pottery, Newton Abbot (CR)	-	-	-			1. A roof over our heads
JY3	Housing	Jubilee Close, Teignmouth (CR)		5				1. A roof over our heads
JY3n	Housing	Affordable Housing unallocated (CR)	160	-	86	200	200	1. A roof over our heads
Bid 80	* HRA contribution	Provision for HRA (CIL)	18	30	35	53	61	4. Great places to live & work
KV6	IT - Convergence	Strata projects: Convergence Projects (RS)		56				What else we will do
KV8	IT - Capital contribution	Ongoing contributions towards Strata (RS)	41	41	41	41	41	What else we will do
KV1	IT - Committee	Replacement IT Equipment/ Committee Mgt (CR)	-	25				What else we will do
KV4	IT - Customer Services	Customer Portal (CR, RS)	167	246				What else we will do
KV5	IT - Customer Services	Adelante Upgrade (CR)		15				What else we will do
KV9	IT - HR	Strata projects: Human Resources (RS)		45				What else we will do
KV7	IT - Planning	Strata projects: Uniform Implementation (RS)	14	58				What else we will do
KW1	IT - Customer Services	Reception Management (CR)		50				What else we will do
KW7	IT - Customer Services	Open channel/open access (RS, CR)		30				What else we will do
KV/W	IT 17-18 Strata projects	Strata business plan (CR)	142	102				What else we will do
Bid 128	* Kingsteignton Cemetery	Provision for Kingsteignton Cemetery Path (CR)	29 <sup>10</sup>	-				4. Great places to live & work

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2017-18 TO 2020-21**

**Appendix 6**

				41,148	14,847	35,142	28,391	9,076	Totals (£'000)
Code /bid no.		Asset/Service Area	Description	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Teignbridge 10
				BUDGET 2017-18	BUDGET 2017-18	BUDGET 2018-19	BUDGET 2019-20	BUDGET 2020-21	
				£'000	£'000	£'000	£'000	£'000	
				(Inc Fees)					
Bid 300	*	Kingsteignton	Provision for Kingsteignton Open Space (S106)		-	60			8. Out and about and active
KB8		Kingsway Teignmouth	Kingsway, Teignmouth Footpath (S106/CR)	47	-				4. Great places to live & work
K11		Marsh Barton	Marsh Barton Station (CIL) now £1.3 million by March 2021	-	-			1,300	7. Moving up a gear
Bid 43	*	Michaels Field	Provision for Michaels Field Phase 2 (S106/grant)	136	-		136		8. Out and about and active
Bid 13	*	Newton Abbot Leisure Centre	Provision for Newton Abbot Leisure Centre PAC transfer pump (CR)	12	-				8. Out and about and active
Bid 23	*	Newton Abbot Leisure Centre	Provision for Newton Abbot Leisure Centre fire alarm control panel (CR)		-	30			8. Out and about and active
Bid 236a/b & 237	*	Newton Abbot Leisure Centre	Provision for Newton Abbot Leisure Centre AC Unit (CR), Accoustic main sports hall & sports hall cooling system.	90	-	90			5. Health at the heart
Bid 3	*	Newton Abbot Leisure Centre	Provision for Newton Abbot Leisure Centre Improvement Plan (S106)	350	-	350			8. Out and about and active
KG6		Newton Abbot Leisure Centre	Newton Abbot Leisure Centre lift refurbishment (CR)	-	27				8. Out and about and active
KF5		Newton Abbot Leisure Centre	Newton Abbot Leisure Centre Gym Equipment (RS,CR)	40	69	40	40	40	8. Out and about and active
Bid 299	*	Newton Abbot Town Centre	Provision for Newton Abbot Town Centre Improvements (BC: Prudential Borrowing;RS;CR)	14,610	-	18,000	14,550		3. Going to town
KL6		Newton Abbot Town Centre	Market Walk improvement works (CR, RS)		2,137				3. Going to town
K8		Newton Abbot Town Centre	Cattle Market Enabling Works (CR)	150	200				3. Going to town
K9		Newton Abbot Town Centre	Bradley Lane Enabling Works (CR)	250	150				3. Going to town
KW5		Open Spaces	Cirl bunting land (S106)		346				4. Great places to live & work
KS4		Pavilions Teignmouth	Pavilions, Teignmouth (GG,CR)	-	91				3. Going to town
K7		Penns Mount Park	Penns Mount Hilltop Park (CIL)	400	-		400		4. Great places to live & work
Bid 44	*	Play area equipment/refurb	Provision for Dawlish play space flagship provision (S106)	75	75				8. Out and about and active
Bid 45	*	Play area equipment/refurb	Provision for Powderham Newton Abbot play space equipment (S106)	30	-	30			8. Out and about and active
Bid 47	*	Play area equipment/refurb	Provision for Darracombe Newton Abbot (S106)		-	74			8. Out and about and active
Bid 48	*	Play area equipment/refurb	Provision for Coombe Valley Play Area (S106)		50				8. Out and about and active
Bid 49	*	Play area equipment/refurb	Provision for Den, Teignmouth play area overhaul (2020-25) (S106/CIL)			200			8. Out and about and active
Bid 50	*	Play area equipment/refurb	Provision for Higher Woodway, Teignmouth play area refurb (S106)	30	-	30			8. Out and about and active
Bid 51	*	Play area equipment/refurb	Provision for Meadow Centre Teignmouth play area major refurb (S106)	30	-	30			8. Out and about and active
Bid 58	*	Play area equipment/refurb	Provision for Palace Meadow, Chudleigh play space overhaul (2020-25) (S106)		30			15	8. Out and about and active

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**Appendix 6**

				41,148	14,847	35,142	28,391	9,076	Totals (£'000)
Code /bid no.	Asset/Service Area	Description	ORIGINAL	LATEST	LATEST	LATEST	LATEST	LATEST	Teignbridge 10
			BUDGET 2017-18	BUDGET 2017-18	BUDGET 2018-19	BUDGET 2019-20	BUDGET 2020-21		
			£'000	£'000	£'000	£'000	£'000	£'000	
			(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
Bid 67	*	Play area equipment/refurb	Provision for Teignbridge-funded play area refurb/equipment (CR)	104		114			8. Out and about and active
KJ8		Play area equipment/refurb	Tedburn St Mary (S106)		16				8. Out and about and active
KJ9		Play area equipment/refurb	Kingskerswell Fitness Equipment (S106)		28				8. Out and about and active
<b>Bid 246</b>	*	<b>Public Conveniences</b>	<b>Provision for Wallgate Replacements (CR)</b>			<b>75</b>			<b>2. Clean scene</b>
KP1		Sandygate	Sandygate, Kingsteignton (Env.Agency)	-	9				9. Strong communities
Bid 79	*	SANGS/Open Spaces	Provision for SANGS/Open spaces (CIL)	1,400				1,000	4. Great places to live & work
KB1		SANGS/Open Spaces	SANGS land purchase (CIL)		400	700			4. Great places to live & work
KB7		SANGS/Open Spaces	SANGS: Dawlish (CIL)	-	251	-	-		4. Great places to live & work
Bid 95	*	South West Exeter	Provision for South West Exeter Transport (2020-25) (CIL)		-			50	7. Moving up a gear
K13		South West Exeter	(Updated) SW Exeter Education Provision (CIL)		-	-	1,000	1,950	4. Great places to live & work
Bid 5	*	Sport & Leisure	Provision for Sports Provision (CIL)		-		65	311	8. Out and about and active
Bid 72	*	Sport & Leisure	Provision for Outdoor sport facility to serve Newton Abbot area (re: Forches cross) (S106)	460	-	460			8. Out and about and active
K6		Sport & Leisure	Sports allocation (CIL)	358	-	358			8. Out and about and active
Bid 90	*	Teignbridge	Provision for Education (CIL)				1,050	1,000	4. Great places to live & work
Bid 40	*	Teignmouth Lido	Provision for Teignmouth Lido boiler replacement (CR)	100		100			8. Out and about and active
Bid 189	*	Teignmouth Point	Provision for Point Upper, Teignmouth Resurface (GG;CR)	290	125				3. Going to town
Bid 227	*	Sport & Leisure	Provision for Water Users' Facility (CR)	30		30			8. Out and about and active
KR9		Teignmouth Point	Teignmouth Point Sea Defence (GG)	1,000	1,572				9. Strong communities
Bid 228		Teignmouth Town Centre	Provision for Teignmouth Town Centre Improvements (BC: Prudential Borrowing)		-	6,900			6. Investing in prosperity
Bid 116	*	Waste Management	Provision for Bulking Station - replace telehandlers (2020-25) (CR)		-				2. Clean scene
KS8		Waste Management	Bulking Station - baler (RS)	200	250				2. Clean scene
Bid 118	*	Waste Management	Provision for Bulking Station - replace Sortline (2020-25) (CR)		-				2. Clean scene
Bid 119	*	Waste Management	Provision for Waste vehicles - additional RCV (CR)		-		150		2. Clean scene
Bid 120	*	Waste Management	Provision for Waste vehicles - additional recycling (CR)		-		200		2. Clean scene
Bid 121	*	Waste Management	Provision for: Replace kerbsider (CR)		-	50	100		2. Clean scene
Bid 456	*	Waste Management	Provision for Containers - allow for inflation (CR)	6	-				2. Clean scene
KT7		Waste Management	Replace forklift (CR)		25				2. Clean scene
KS0		Waste Management	Purchase of Wheeled Bins (RS)	99	99	99	99	99	2. Clean scene
KT6		Waste Management	Bulking Station Expansion or Relocation & Vehicle Space (CR,RS,EC)	<b>31</b>	-	89			2. Clean scene
			<b>41,148</b>	<b>14,847</b>	<b>35,142</b>	<b>28,391</b>	<b>9,076</b>		

TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2017-18 TO 2020-21

Appendix 6

			41,148	14,847	35,142	28,391	9,076	Totals (£'000)
Code /bid no.	Asset/Service Area	Description	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Teignbridge 10
			BUDGET 2017-18	BUDGET 2017-18	BUDGET 2018-19	BUDGET 2019-20	BUDGET 2020-21	
			£'000	£'000	£'000	£'000	£'000	
			(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
<b>FUNDING GENERAL</b>								
		Capital Receipts Unapplied - Brought forward	(3,270)	(3,245)	(3,494)	(1,181)	(500)	
		Capital Receipts - Anticipated	(802)	(397)	(100)	(200)	-	
		Budgeted Revenue Contribution plus additional for specific schemes.	(1,544)	(3,767)	(550)	-	-	
		Government Grants	(2,270)	(3,053)	(987)	(1,679)	(724)	
		S106	(1,842)	(518)	(1,780)	(392)	(15)	
		Other External Contributions	(1,551)	(1,255)	(1,400)	(510)	-	
		Community Infrastructure Levy	(2,705)	(640)	(2,909)	(3,724)	(6,853)	
		Internal Borrowing	-	-	-	-	-	
		Capital Receipts Unapplied - Carried forward	2,775	3,494	1,183	502	321	
		Business cases: Prudential borrowing	(28,684)	(3,590)	(23,600)	(19,902)	-	
		Shortfall		-	-	-	-	
<b>HOUSING</b>								
		Capital Receipts Unapplied - Brought forward	(394)	(579)	(758)	(1,003)	(1,448)	
		Capital Receipts - Anticipated	(60)	(100)	(50)	(50)	(50)	
		Capital Receipts - Right to Buy	(700)	(700)	(700)	(700)	(700)	
		Better Care Funding and other government grants.	(950)	(1,255)	(1,000)	(1,000)	(1,000)	
		Other External Contributions				-	-	
		Budgeted Revenue Contribution plus additional for specific schemes.		-	-	-	-	
		Capital Receipts Unapplied - Carried forward	849	758	1,003	1,448	1,893	
<b>TOTAL FUNDING</b>			<b>(41,148)</b>	<b>(14,847)</b>	<b>(35,142)</b>	<b>(28,391)</b>	<b>(9,076)</b>	
<b>Revenue contribution re: previous years' expenditure</b>				(33)	(771)	(205)	(424)	

Programme Funding

Budgeted Revenue Contribution	(1,350)	(1,350)	(550)	-	-
Additional Revenue Contributions towards specific schemes.	(194)	(943)			
Revenue Contributions earmarked reserve.		(1,474)			
Capital Receipts Section 106	(1,602)	(769)	(2,916)	(1,184)	(484)
Other External Contribution Grant	(1,842)	(518)	(1,780)	(392)	(15)
Community Infrastructure Levy	(1,551)	(1,255)	(1,400)	(510)	-
Internal borrowing	(3,220)	(4,308)	(1,987)	(2,679)	(1,724)
Business cases: Prudential borrowing	(2,705)	(640)	(2,909)	(3,724)	(6,853)
			-	-	-
Total	(28,684)	(3,590)	(23,600)	(19,902)	-
	(41,148)	(14,847)	(35,142)	(28,391)	(9,076)
Balance of capital receipts	(3,623)	(4,253)	(2,185)	(1,950)	(2,215)

Key:

EC - External Contributions  
GG - Government Grant  
CR - Capital Receipt  
RS - Revenue Savings  
BC - Business Case  
\* - Provisional scheme, pending full approval  
Denotes a change in the programme



## Public Notice and Annual Forward Plan – January 2017

- 1 This is an Annual Forward Plan (January - Version 1) of the key decisions and other decisions the Leader of Teignbridge anticipates the Executive taking during the next 12 months. Key decisions are decisions which the Council consider significant having had regard to Government guidance. This Plan may include other decisions which are not key decisions to be taken by the Executive, including for example, where the Executive is to make a recommendation to the Council.
- 2 Details of the proposed decisions are attached.
3. The decisions which the Executive propose to take in private and the reasons why are detailed in the list together with a brief description of the matter to be decided. If you do not think the decisions should be taken in private please advise the Democratic Services Manager, with your reasons, at the address below or email [comsec@teignbridge.gov.uk](mailto:comsec@teignbridge.gov.uk)
- 4 The documents which will be taken into account when making key decisions in the part of the meeting open to the public are available for inspection. Details are listed. Other documents may become available nearer the meeting. If you would like copies please contact the author of the report. Author's names and contact details are shown in the attached list. If you would like additional documents relating to a decision as they become available please contact the author and make this request.
5. Where possible, the District Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.
6. This Plan will be updated on a monthly basis.
7. You are welcome to attend the meetings. They will take place in the Council Chamber at the address below. Agendas for Executive and other Council meetings are available on the Council's website.
- 8 You can ask questions regarding any item either in person or in writing. The deadline for the submission of questions is 12 Noon two working days prior to the meeting. You are advised to contact the Committee and Members' Services Section at the address below in advance of this time where assistance is available if required.
- 9 Should you wish to make the Councillors aware of any information in advance of a meeting you can make representations in writing. These can be made up

until the commencement of the meeting. You can also lobby Members of the Executive in advance of the meeting and for information on this or if you have any further queries, please contact the Committee Section. Telephone Neil Aggett on 01626 215113 or email [Neil.Aggett@teignbridge.gov.uk](mailto:Neil.Aggett@teignbridge.gov.uk)

- 10 The agendas for the meetings can be made available before the meetings. The documents listed in the right hand column of the attached plan are available for public inspection at the Council Offices between the hours of 8.30 am to 5.00 pm on Monday to Thursday and 8.30 am to 4.30 pm on Friday. The estimated dates of availability are indicated and are also available on the Council's website [www.teignbridge.gov.uk](http://www.teignbridge.gov.uk)

**Cllr JEREMY CHRISTOPHERS**  
**Leader of the Council**

Council Offices, Forde House, Newton AbbotTQ12 4XX

## TEIGNBRIDGE DISTRICT COUNCIL – EXECUTIVE FORWARD PLAN

Forward Plan of anticipated key decisions by the Executive for the next 12 months commencing 1 January 2018 v1

*(K) Indicates a key decision to be made by the Executive*

*(R) Is a recommendation to Council.*

Matter for Consideration	Date of Decision	Private Decision	Documents to be considered in preparing report	Report Author(s) & Contact Name & Number	Agenda inc. Report Published
<b>Initial Financial Plan Proposals 2018/19 to 2020/21 – to consider the initial financial plan proposals 2018/19 to 2020/21 to be published for comments over the next six weeks and the council tax base 2018/19</b> (R)	09/01/2018	No		Report of Martin Flitcroft – Finance Manager Contact: 01626 215246	22/12/2017
<b>Final Financial Plan Proposals 2018/19 to 2020/21 – to consider Teignbridge’s final budget proposals for the next three years</b>	08/02/2018	No		Report of Martin Flitcroft – Finance Manager Contact: 01626 215246	29/01/2017
<b>Revised Proposals for Teignbridge Housing Delivery Vehicle</b>	08/02/2017	Yes		Report of Amanda Pujol – Business Manager Housing & Health	29/01/2017
<b>Newton Abbot Regeneration</b>	22/02/2018	No		Report of Tony Watson – Business Manager, Economy & Assets Contact: 01626 215828	14/02/2018
<b>Affordable Housing Supplementary Planning Document and Starter Homes</b>	TBC	No		Report of Simon Thornley – Business Manager, Spatial Planning Contact: 01626 215706	TBC
<b>Supplementary Planning Document NA3 – Wolborough</b>	TBC	No		Report of Simon Thornley – Business Manager, Spatial Planning Contact: 01626 215706	Q2 2018
<b>Habitat Regulations Mitigation – Revised Strategy Charges</b>	TBC	No		Report of Nick Davies – Business Manager, Planning	TBC

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