

## CTC Budget Forecast 2018/19 (Prepared Nov 2017)

### Expenditure:

Heading	Final 15/16	Final 16/17	Forecast 2017/18	Forecast 2018/19	Comments
IT	£7,729	£6,303	£6,568	£5,342	Assumes SAGE £360, printer rental £2,082, copy charges £550, Web support £600, mapping tools £730, IT support contract £540, IT maintenance charges £400, retention of gov.uk domains £80,
Audit/Accounts	£1,807	£3,146	£1,370	£1,370	Assumes audit rates remain unchanged. Internal and interim audit £770 External audit £600
Expenses	£108	£80	£150	£150	
Allotments	£2,328	£3,447	£21,074	£1,000	Assumes no rental payments and no improvement projects. Purely hedge cutting and basic maintenance
Membership subscriptions	£1,096	£1,101	£1,058	£1,058	DALC £651, SLCC £177, ICCM £90, Allotments Association £55, Information Commission £35. Devon Communities Together £50
Stationery/stores	£3,002	£2,850	£2,850	£2,350	Includes cleaning materials, consumables for kitchens/toilets and postage
Telephony	£1,320	£2,443	£1,706	£1,658	Assumes £136 per month for new phone/broadband system. Vodafone £26 per annum for Adrian's mobile
Rates (TH & Cem)	£1,448	£1,460	£959	£959	Town Hall £0. Cemetery £958-97 (1 x £94-97 & 9 x £96-00)
Carried Forward	£18,838	£20,830	£35,735	£13,887	

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Brought Forward	£18,838	£20,830	£35,735	£13,887	
Grants	£3,000	£3,000	£3,000	£4,200	Assumes unchanged amount set aside
Water	£1,294	£1,377	£1,730	£1,735	£100 x 12. +£534-65 (1 x £53-42 and 9 x £53-47)
Elections/Parish Poll	£2,301	£0	£6,000	£4,000	May or may not be needed. Based on likely cost of parish poll and not being able to piggy-back on another election
Grounds maintenance	£10,689	£9,072	£14,634	£10,545	Includes tree surveys at Two Oaks & Culver (£850), Grass cutting at Culver & Two Oaks (£2,000), grass cutting at Millstream (£2,640), Verge cutting (£720), SW Phormiums (£150), tree works (£1,000), weed spraying (£1,600), 2x benches (£960), town centre planting (£1,000), two concrete refuse bins (£745), grass/hedge cutting at bat garden, general hedge and shrub maintenance (£1,000) and servicing of strimmers etc (£200)
PWLB repayments (TH)	£5,598	£5,598	£5,598	£5,598	Town Hall renovation
PWLB repayments (WR)	£5,424	£5,088	£4,748	£4,580	Woodway rooms purchase
Insurance	£5,052	£5,272	£6,015	£6,357	£516 x 12 + £15 brokerage fee + £150 to cover increased insurance premiums for The Gardens play park
Xmas Fayre	£5,090	£5,277	£4,525	£4,525	Assumes no enhancement in displays and no price increase. Xmas lights £4,250, Road closure £75, Miscellaneous costs £200
Carried Forward	£57,286	£55,514	£81,985	£55,427	

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Brought Forward	£57,286	£55,514	£81,985	£55,427	
Rubbish disposal	£2,137	£2,278	£1,681	£1,631	TDC refuse collection (£1,331) + £300 in case I need to use TDC as holiday cover
Gas	£3,534	£3,857	£3,337	£3,337	Our contract with Gazprom means that there will be no tariff increase
Electricity	£5,159	£5,857	£5,023	£5,023	Ditto with SSE
Playpark/skatepark equipment	£4,465	£17,748	£3,500	£3,500	The four quarterly inspections will cost £1,500. I have put in £2,000 for miscellaneous repairs.
Building maintenance	£42,147	£25,034	£16,482	£15,427	Includes annual boiler service (£364), stair-lift service (£138), fire risk assessment (£300), extinguisher service (£115), fire alarm/emergency lights testing (£260), drain clearance (£150), Carpet and chair cleaning (£850), PAT testing (£250), trunking clerk's office (£1,000), repairs to WR balcony (£3,000), annual deep clean (£1,000) + £8,000 for day to day repairs, routine maintenance and unanticipated issues
CCTV	£4,299	£2,457	£2,000	£2,000	This is sufficient to cover the annual maintenance contract and the replacement of one camera
PWLB allotment loan			£0	£1,480	First payment will be 6 months after receipt of loan so will not impact until 2018/19
Cemetery	£4,607	£6,433	£8,876	£9,522	Grass cutting (£4,480), hedge cutting (£640), maintenance of ashes garden (£400) 4 replacement benches (£2,142), tree survey (£360). £1,500 for miscellaneous costs/repairs
Mayor's allowance	£84	£86	£200	£1,000	I have increased this item to include the cost of the civic service which was previously included under miscellaneous services
Carried Forward	£123,718	£119,264	£123,084	£98,347	

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Brought Forward	£123,718	£119,264	£123,084	£98,347	
Salaries	£65,525	£65,943	£66,895	£68,878	The Living wage will increase from £8.45 per hour to £8.75. Increasing Diane and Gary to this figure and adding 30p per hour to Amii and Adrian produces the following:- Adrian £8,000; Gary £7,735, John £24,280; Amii £16,068; Diane £11,375; deputising costs £1,000; payroll £420;
LGPS	£14,716	£15,949	£14,350	£14,297	Assumes no increase in the employer's contribution but + 3.6% to take account of wage increases.
Miscellaneous services	£12,147	£9,661	£7,700	£6,610	Includes window cleaning (£720), WPS H & S (£550), HR service (£760) bottled water (£480), citizen's award (£150), sanitary services (£1,130), advertising (£140), piano tuning (£120), staff uniforms (£200), training (£500), PRS licence (£860), + £1,000 contingency). I have removed the civic service from this heading and put it under the Mayor's allowance
War memorial	£4,342	£0	£0	£0	
Station Hill speed sign				£2,500	
Town council newsletter	£0	£0	£0	£1,400	Based on four editions delivered door to door
Interpretation boards	£0	£0	£0	£3,000	
Lengthsman role	£0	£0	£0	£3,210	
Lears Lane Verge Upgrade				£1,500	For planting and provision of bench
Contingencies				£6,600	Funds held for work on the Town Hall
<b>Total</b>	<b>£220,448</b>	<b>£210,817</b>	<b>£212,029</b>	<b>£206,342</b>	

## CTC Budget Forecast 2018/19 (Prepared Nov 2017)

Total Income	<b>£206,342</b>
Total expenditure	£206,342
<b>Surplus / Deficit</b>	<b>£0</b>