

Pre – application planning advice enquiry form

Please use this form to seek pre-application planning advice. If you only wish to know if you need planning permission and are not seeking advice on your proposal, please complete our 'Do I need planning permission' form instead.

You must pay your fee and provide the required information. Please see our Pre-application charging schedule for fees. We will not begin work on your enquiry until the information is provided and the fee is received.

We are committed to ensuring that your privacy is protected by adhering to the EU General Data Protection Regulation (GDPR). Your personal data will be processed in accordance with our full privacy policy which is available to view at www.teignbridge.gov.uk/privacy

We aim to complete your enquiry within the following timescales (see the charging schedule for an explanation of each type of enquiry):

- Householder enquiry – 21 days
- Minor development – 28 days
- Major development – 42 days

1.Site Location (full address and post code)	

2.Your contact details - this is the person/address with whom we will correspond	
Name	
Address	
Email	
Phone	
Interest in site	Owner/occupier/lessee/prospective purchaser/agent

3.Client details - only enter these if you are enquiring on behalf of a client	
Name	
Address	

Email	
Phone	
Interest in site	Owner/occupier/lessee/prospective purchaser
4. Description of proposed development/planning enquiry	

5. Current use of site/any relevant history

6. Do you require a meeting? <i>(excludes householder advice)</i>	Yes/No
--	--------

7. Checklist	
This is the minimum required and you should submit sufficient information so that we may properly assess your proposed development. All plans/drawings must either be drawn to scale with a scale bar or show all relevant measurements in metric.	
Must provide:	
	Site location plan with site edged in red
	Block plans showing existing and proposed layouts
	Sketches/drawings of the proposal (e.g. elevations of buildings)
	Correct fee <ul style="list-style-type: none"> • By card over the phone or at the offices • By internet banking transfer (request our bank details and use the reference supplied)
Optional depending on type of development:	
	Photographs (particularly useful if development cannot be seen from the road)
	Draft design and access statement
	Draft heritage statement
	Site survey
	Tree survey
	Ecological survey
Other information (please list below)	

8. Declaration		
Please sign and date below:		
I confirm that I am seeking pre-application advice on proposed development described in this form and other submitted plans/documents and I enclose the relevant fee for this service.		
Name	Signature	Date

Please email this form and the accompanying documents to:

planning@teignbridge.gov.uk

or post to:

Development Management
 Teignbridge District Council
 Forde House
 Brunel Road
 Newton Abbot
 TQ12 4XX

Advice disclaimer

Although pre-application advice is offered on a without prejudice basis, we will ensure that it is as reliable as possible. It will be based on the available information and policies at that time, but will not be any guarantee that any subsequent application will result in a particular decision and will not be binding on the Council in any way. Our opinion may change during the formal application process as a result of views of consultees and other interested parties such as neighbouring residents. The final decision may also be made by Planning Committee, rather than by officers and it is possible that they may reach a different view.

Freedom of information (FOI)

Your enquiry, together with any response by the Council, may be released under a Freedom of Information request unless you advise us that the information is commercially sensitive. In any case, once an application is submitted and the proposal is in the public domain, then any pre-application discussions are likely to be released in response to an FOI inquiry

Building Regulations

The advice given covers planning law only and not building regulations. For building regulation information please visit www.devonbuildingcontrol.gov.uk