

## Do I need planning permission – commercial/other

This form is used to request an informal decision from the council as to whether or not planning permission is required for non-domestic works. There is a fee for this service.

If you want a formal legally binding decision you can apply for a Certificate of Lawfulness of Proposed Use or Development. The fee for this is half the relevant planning application fee.

Alternatively there is information on our website at [www.teignbridge.gov.uk/planningguide](http://www.teignbridge.gov.uk/planningguide) that can help you to make your own decision.

The response you receive will not include any advice as to the likely outcome of any subsequent application. We offer a pre-application advice service for this which has a separate application for and charging schedule at [www.teignbridge.gov.uk/planningadvice](http://www.teignbridge.gov.uk/planningadvice).

Please complete the form below and return it with your fee. We will contact you if further information is required, and we will not begin work on your request until the fee and all necessary information has been received. We aim to respond to you within 21 days.

We are committed to ensuring that your privacy is protected by adhering to the EU General Data Protection Regulation (GDPR). Your personal data will be processed in accordance with our full privacy policy which is available to view at [www.teignbridge.gov.uk/privacy](http://www.teignbridge.gov.uk/privacy)

<b>1.Site Location (full address and post code)</b>	

<b>2.Your contact details - this is the person/address with whom we will correspond</b>	
Name	
Address	
Email	
Phone	
Interest in site	Owner/occupier/lessee/prospective purchaser/agent

<b>3.Client details - only enter these if you are enquiring on behalf of a client</b>	
Name	
Address	
Email	
Phone	
Interest in site	Owner/occupier/lessee/prospective purchaser

<b>4. Description of proposed development/planning enquiry</b>

<b>5. Current use of site/any relevant history</b>

<b>6. Checklist</b>	
This is the minimum required and you should submit sufficient information so that we may properly assess your proposed development. All plans/drawings must either be drawn to scale with a scale bar or sketched showing all relevant measurements in metric.	
<b>Must provide:</b>	
	Site location plan with site edged in red
	Block plans showing existing and proposed layouts
	Sketches/drawings of the proposal (e.g. elevations of buildings)
	Correct fee <ul style="list-style-type: none"> <li>• By card over the phone or at the offices</li> <li>• By internet banking transfer (request our bank details and use the reference supplied)</li> </ul>
<b>Optional depending on type of development:</b>	
	Photographs (particularly useful if development cannot be seen from the road)
	Other information submitted (please list below)

<b>7. Declaration</b>		
I confirm that if planning permission is not required I shall only carry out the proposed work in accordance with the submitted details. I understand that any variation from these details may require a re-assessment of the situation.		
Name	Signature	Date

Please email this form and the accompanying documents to:

[planning@teignbridge.gov.uk](mailto:planning@teignbridge.gov.uk)

or post to:

Development Management  
Teignbridge District Council  
Forde House  
Brunel Road  
Newton Abbot  
TQ12 4XX

<p><b>Advice disclaimer</b> The response you receive is an informal officer opinion as to whether or not planning permission is required. It will be based on the submitted information and will not be binding on the Council in any way. If you require a formal legally binding decision you can apply for a Certificate of Lawfulness of Proposed Use or Development for which a fee of half the relevant planning application fee is payable.</p> <p><b>Freedom of information (FOI)</b> Your enquiry, together with any response by the Council, may be released under a Freedom of Information request unless you advise us that the information is commercially sensitive. In any case, once an application is submitted and the proposal is in the public domain, then any pre-application documentation is likely to be released in response to an FOI inquiry</p> <p><b>Building Regulations</b> The advice given covers planning law only and not building regulations. Building regulation information is available at <a href="http://www.devonbuildingcontrol.gov.uk">www.devonbuildingcontrol.gov.uk</a></p>
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