

## Community and Voluntary Organisations

# Community Right to Bid Nomination Form

The Nomination Form is for groups interested in nominating an asset for inclusion on the list of Assets of Community Value.

Under the terms of the Localism Act, 2011 all Nominations under the Community Right to Bid must be provided in writing. The Regulations accompanying the Act specify the information required in a Nomination, so it is important that you answer all the questions in this form as fully as possible, and provide additional information where appropriate.

Please fill in this form, save it to your computer and send via email with a plan showing the boundaries of the asset and any evidence to: **land.charges@teignbridge.gov.uk**

### Part A - Information about the asset

#### 1. Identification of Asset

To help us identify the asset being nominated please provide as much information as possible:

Type of Asset <i>Tick as appropriate</i>	Building	Land	Land & Building
Title of Asset <i>e.g. name of the building</i>			
Address			
Any further information <i>e.g. any additional information that will help us identify the asset</i>			

**NOTE: Please ensure that you include a map with the location of the asset and its boundary clearly highlighted in red.**

The Land Registry is an ideal source for this information as it enables you to identify the actual ownership boundary of an asset - <http://www.landregistry.gov.uk/public/property-ownership>

## 2. Asset Owners

Please provide details about the existing occupants (if relevant) and names and current or last known address of all those holding a freehold or leasehold interest in the asset.

**Note: It is a requirement of the Act for the Council to notify owners, leaseholders and/or occupiers of an assets nomination. Therefore all known information of the names and addresses of relevant owners, leaseholders and/or occupiers should be provided. Information on these can usually be obtained with a land registry search.**

Type <i>Tick as appropriate</i>	Occupant	Freeholder	Leaseholder
Name (s)			
Connection to Asset			
Address			
Phone Number (s)			
Email Address			

Type <i>Tick as appropriate</i>	Occupant	Freeholder	Leaseholder
Name (s)			
Connection to Asset			
Address			
Phone Number (s)			
Email Address			

Type <i>Tick as appropriate</i>	Occupant	Freeholder	Leaseholder
Name (s)			
Connection to Asset			
Address			
Phone Number (s)			
Email Address			

### 3. Community Value/Reasons for Nomination *(Why you consider the asset is of community value)*

Under the Community Right to Bid regulations, an asset is of community value if:

- It is at least partly within the local authority's area, and
- Its main use (i.e. not ancillary) has recently been or is presently being used to further the social wellbeing or social interests of the local community and could reasonably do so in the near future, and
- It does not fall within one of the exemptions specified in Regulations

**Note: The following are not able to be assets of community value:-**

- **A building wholly used as a residence, together with land "connected with" that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.**
- **A caravan site.**
- **Operational land. This is generally land belonging to the former utilities and other statutory operators.**

Please explain why the nominated asset should be listed as an Asset of Community Value by completing all of the boxes below. Please send any additional supporting information when emailing this form.

3a) How is the asset used currently or has been used in the recent past (within last 3 years) to further the social wellbeing or social interests of the local community?

3b) How will the asset continue to further the social wellbeing or social interests of the local community in the near future if in the ownership of the community?

3c) How accessible is the asset? i.e. When is it available to the public? Proximity to public transport routes? Provision for car parking facilities and disabled access?

3d) Is the asset currently in public or private ownership?

3e) Do any public or charitable organisations run from the premises? If yes, please provide a list

## Part B - Information about the organisation

Nominations can be submitted by voluntary and community organisations with a local connection.

### Please tick the relevant body for the nominating organisation

- a. Neighbourhood Forums
- b. Parish Councils
- c. Unincorporated bodies of 21 named members
- d. A Charity
- e. Company Limited by Guarantee
- f. Industrial or Provident Society
- g. Community Interest Company

### Please provide information about the nominating organisation:

Name of Organisation <i>(Nominations will not be accepted without these details)</i>	
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### Please tick the relevant box to indicate how your organisation has a local connection

- a) The organisation/body's activities are wholly or partly with the Teignbridge District Area
- b) At least 21 of the members of the body are local
- c) Any profits made by the body are wholly or partly applied for the benefit of Teignbridge District Residents
- d) The body is a parish council, or town council within the Teignbridge District (wholly or partly)

**With the exception of (d) please provide evidence/details of the body's local connection below.**

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## What are the main aims and activities of the nominating organisation?

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**Please send any additional supporting information as an email attachment when submitting this form.**

### Part C – Contact Details

We will need to contact you to respond to your application, please provide contact details for the person who is leading this Nomination.

Name	
Address	
Phone Number (s)	
Email	
Date	
Relationship to the nominating organisation	

### For further information and support, please contact:

Local Land Charges, Teignbridge District Council,  
Forde House, Brunel Road, Newton Abbot, Devon, TQ12 4XX

**Email:** [land.charges@teignbridge.gov.uk](mailto:land.charges@teignbridge.gov.uk)

**Phone:** 01626 215124

**Web:** [www.teignbridge.gov.uk/righttobid](http://www.teignbridge.gov.uk/righttobid)