

# Ipplepen Neighbourhood Development Plan

## Information for Voters

Referendum: 4<sup>th</sup> May 2023

### About this booklet

On Thursday 4<sup>th</sup> May 2023 there will be a referendum on a neighbourhood development plan for your area. This booklet explains more about the referendum and how you can get involved. In this booklet you can find out about:

- The referendum and how you can take part
- The neighbourhood area
- The neighbourhood plan
- The development plan (of which neighbourhood plans are part)

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## 1. Referendum on the Neighbourhood Plan

A referendum asks you to vote 'yes' or 'no' to a question. For this referendum you will receive a ballot paper with this question:

***“Do you want Teignbridge District Council to use the Neighbourhood Plan for Ipplepen Parish to help it decide planning applications in the neighbourhood area?”***

### 1.1 How do I vote in the referendum?

You vote by putting a cross (X) in the 'yes' or 'no' box on your ballot paper. Put a cross in only one box or your vote will not be counted.

If more people vote 'yes' than 'no' in this referendum, then Teignbridge District Council will use the Neighbourhood Development Plan to help it decide planning applications in the Parish of Ipplepen. The Neighbourhood Development Plan once 'made' (adopted) will then become part of the District's Development Plan.

In Teignbridge District the Development Plan for your area currently consists of the adopted Teignbridge Local Plan 2013-2033; the adopted Devon Waste Plan; and the Devon Minerals Local Plan.

### 1.2 What is a Development Plan?

In England, planning applications are determined by local planning authorities in accordance with the development plan. A development plan is a set of documents that set out the policies for the development and use of land across the entire local authority area.

### 1.3 What is Neighbourhood Planning?

Neighbourhood planning aims to help local communities play a direct role in planning the areas in which they live and work. A community can choose to prepare a neighbourhood plan. This plan can show how the community wants land to be used and developed in its area.

### 1.4 What is a neighbourhood area?

A neighbourhood area can cover single streets or large urban or rural areas. The boundaries of a neighbourhood area are put forward by:

- Town or parish councils
- A neighbourhood forum (a group of at least 21 people in areas without town or parish councils)

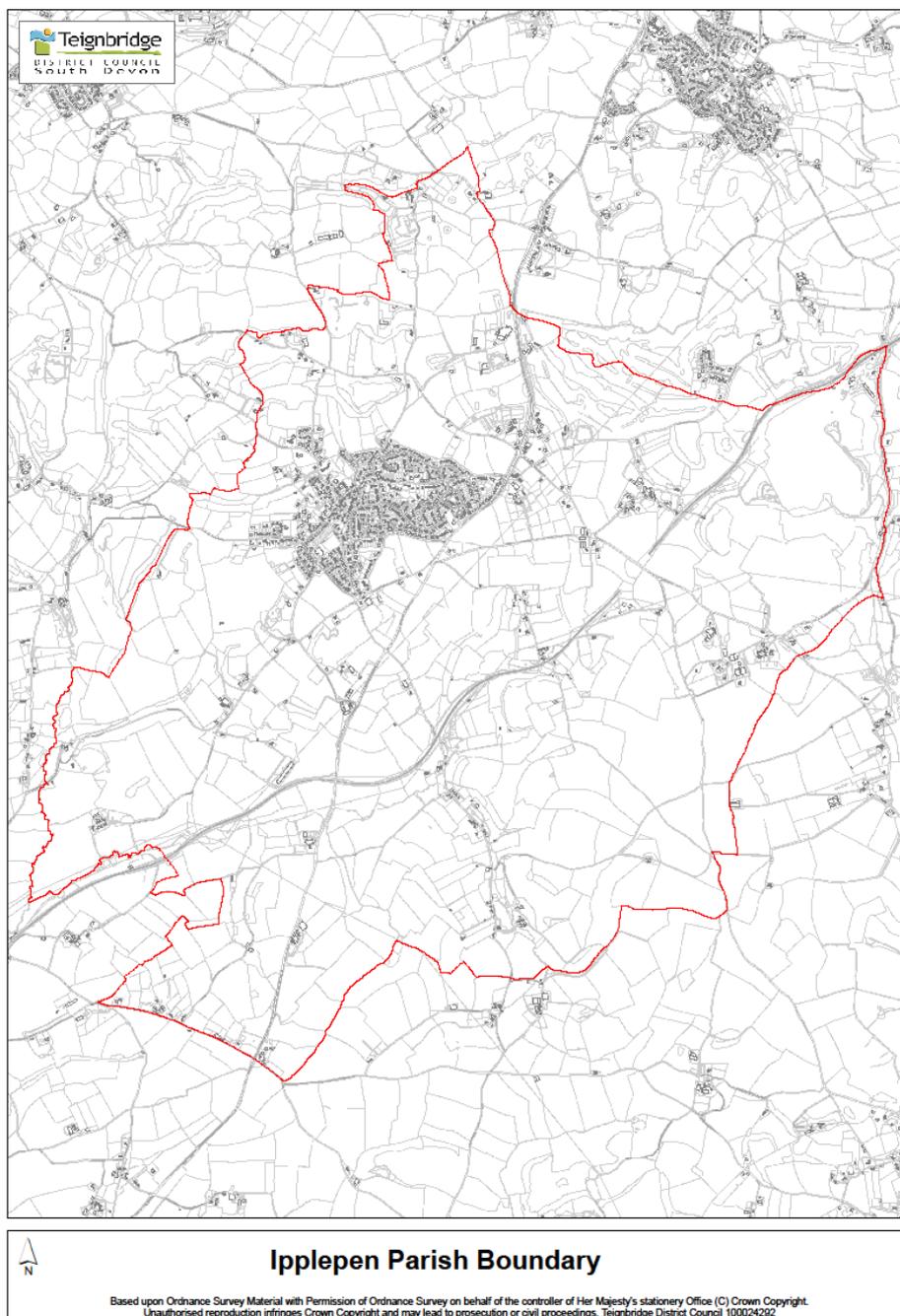
In Ipplepen the boundary of the neighbourhood area was put forward by Ipplepen Parish Council, was determined by Teignbridge District Council and comprises the full extent of the Ipplepen Parish.

## 1.5 Who can prepare a Neighbourhood Plan?

Neighbourhood plans are prepared by Town and Parish Councils, or neighbourhood forums. In this case, the Ipplepen Neighbourhood Development Plan was prepared the Parish Council in collaboration with a steering group and members of the local community.

## Neighbourhood Planning in Ipplepen Parish

The referendum area is the parish area of Ipplepen comprising the full extent of the Ipplepen Parish.



## 2. Referendum expenses

Expenses can be incurred by an individual or body during the period of the referendum for referendum purposes. The referendum expenses limit that will apply to this referendum is £2,481.71. The number of persons entitled to vote in the referendum by reference to which the limit has been calculated is 2,029 (as at February 2023).

## 3. Specified Documents

A copy of the specified documents listed below, may be inspected at:

- Web address: [Neighbourhood Plans Submitted for Consultation and Examination - Teignbridge District Council](#)
- Ipplepen Village Hall, Biltor Road, Ipplepen, TQ12 2QQ
- Ipplepen Community Hub, Methodist Church, East St, Ipplepen, Newton Abbot TQ12 5SU

The specified documents are:

- The Ipplepen Neighbourhood Development Plan 2020-2040 (Referendum version);
- The report of the independent examiner into the Neighbourhood Plan;
- Written representations submitted to the independent examiner;
- A Decision Statement of the Local Planning Authority's satisfaction that the Neighbourhood Development Plan meets the basic conditions specified by statute and complies with the provision made by or under Section 38A and 38B of the Planning and Compulsory Purchase Act 2004;
- Information for Voters- A statement that sets out general information as to town and country planning including neighbourhood planning and the referendum;
- Map of the Ipplepen Neighbourhood Development Plan area.

## 4. Can I vote?

You can vote in the referendum if you live in the Ipplepen Parish Area and you are registered to vote in local council elections; and you are 18 years of age or over on Thursday 4<sup>th</sup> May 2023. You have to be registered to vote by Monday 17<sup>th</sup> April 2023 to vote in the referendum. You can check if you are registered to vote by calling 01626 215104.

The referendum will be conducted based on procedures which are similar to those use at local government elections.

## 5. Ways of voting

There are three ways of voting:

### 6.1 In person on Thursday 4<sup>th</sup> May 2023

- At your local polling station. It is an easy process and a member of staff will always help if you are not sure what to do; the polling stations will be:
  - **Ipplepen Village Hall, Biltor Road, Ipplepen, TQ12 2QQ**
- You will receive a poll card for this referendum
- If you do not receive your poll card, you can call 01626 215104 or email [electoralservices@teignbridge.gov.uk](mailto:electoralservices@teignbridge.gov.uk)
- Polling stations are open from 7am until 10pm.

#### 6.1.1 Photographic Identification

From 4 May voters will be required to show photographic ID at the polling station before being given a ballot paper. A list of acceptable photo identification is available at [How to vote : Photo ID you'll need - GOV.UK \(www.gov.uk\)](https://www.gov.uk/how-to-vote-photo-id)

If you do not have suitable ID you can apply for a free Voter Authority Certificate at [www.gov.uk/apply-for-photo-id-voter-authority-certificate](https://www.gov.uk/apply-for-photo-id-voter-authority-certificate) The deadline to apply for Voter ID for this referendum is 5pm on 25 April.

### 6.2 By post:

- If you have a postal vote already, you will receive a poll card confirming this.
- To apply to vote by post you will need to complete an application form and send it to the Electoral Registration Officer to be received by 5.00pm on Tuesday 18<sup>th</sup> April 2023, at this address:  
**Teignbridge District Council, Forde House, Brunel Road, Newton Abbot, Devon, TQ12 4XX**
- Postal votes will be issued and despatched on Thursday 20<sup>th</sup> April 2023.
- Postal votes can be sent overseas but you need to think about whether you will have time to receive and return your completed postal vote by 10pm on Thursday 4<sup>th</sup> May 2023.
- You should receive your postal vote about a week before polling day. If it doesn't arrive in time, you can ask for a replacement up to 5.00pm on Thursday 4<sup>th</sup> May 2023 by calling 01626 215104.

### 6.3 By proxy:

- If you have a proxy vote already, you will receive a poll card confirming this.

- If you can't get to the polling station and don't wish to vote by post, you may be able to vote by proxy. This means allowing somebody that you trust to vote on your behalf.
- To vote by proxy, you will need to complete an application form and send it to: The **Electoral Registration Officer** to arrive by 5.00pm on Tuesday 25<sup>th</sup> April 2023 at this address: **Teignbridge District Council, Forde House, Brunel Road, Newton Abbot, Devon, TQ12 4XX**
- When you apply for a proxy vote, you must say why you cannot vote in person
- Anyone can be your proxy as long as they are eligible to vote and are willing to vote on your behalf. You will have to tell them how you want to vote.

Postal and proxy vote application forms are available from the electoral services office on 01626 215104 or by e-mail to [electoralservices@teignbridge.gov.uk](mailto:electoralservices@teignbridge.gov.uk) or you can print one from our website at [www.teignbridge.gov.uk/elections](http://www.teignbridge.gov.uk/elections)

If you need to register to vote you can do this directly online at [www.gov.uk/registertovote](http://www.gov.uk/registertovote). You will need to have your date of birth and national insurance number to hand. Alternatively, you can obtain a paper form by calling 01626 215104 or by email to [electoralservices@teignbridge.gov.uk](mailto:electoralservices@teignbridge.gov.uk)

## 6. How to find out more

You can find specified documents on the Ipplepen Neighbourhood Development Plan at: [www.teignbridge.gov.uk/ipplepennp](http://www.teignbridge.gov.uk/ipplepennp)

For queries about planning issues and neighbourhood planning in general please email [neighbourhoodplanning@teignbridge.gov.uk](mailto:neighbourhoodplanning@teignbridge.gov.uk) or phone 01626 215872.