



LICENSING SECTION

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 PART II, SCHEDULE 3

SEX ESTABLISHMENTS

NOTES FOR APPLICANTS FOR LICENCE FOR SEX ESTABLISHMENTS

1. The applications should be made on forms which will be provided.
2. When completed and signed, the application should be sent to the Licensing Section, Teignbridge District Council, Forde House, Brunel Road, Newton Abbot, TQ12 4XX.
3. The application should be accompanied by:-
 - (i) the required fee of £4,500 for twelve months (£680 is non-refundable), (£3,820 is refundable if there is no hearing);
 - (ii) two adequate plans of the building;
 - (iii) any other written submission you wish to make to the licensing authority.
4. Care should be taken to fill in the whole of the form completely.
5. The application form supplied to you will require three copies. You should use one for the application, retain one copy for future reference, and send one to the Licensing Department, Devon and Cornwall Police, Launceston Police Station, Moorland Road, Launceston, PL15 7HY.
6. The application has to be advertised as per Form S2 in a newspaper circulating locally within seven days of the date of the application. Proof of this advertisement will be required from you. You must send a copy of the advertisement to the Licensing Section to the address as set out above.
7. There must also be placed on or near the building for the whole of a period of twenty-one days from the date of the application a notice advertising the application. This must be placed where it can be conveniently read by the public. A check will be made to see that the form is displayed for the whole of this requisite period.
8. While the application must be dealt with without undue delay, please note that it cannot be considered until after twenty-eight days have elapsed from the date of the application for the purpose of the receipt of objections.

9. You will be informed in writing of the substance of any objections made in respect of your application.
10. The Licensing Committee will consider any observations made by the Police, together with any other objections which have been received.
11. When the period for objection has elapsed the application will normally be considered at the next meeting of the Licensing Committee. If there are objections to your application, and these are not withdrawn, you will be invited to attend before the Committee but, in any case, the Committee may require you to appear when it considers the application. You will be notified in writing if you are to appear and the notice will tell you of the day, time and place of the meeting. If you wish you may be legally represented or accompanied by a friend.
13. If the licence is granted, it will be subject to conditions printed on it and you will have to adhere to these conditions strictly.
14. In connection with the application, it is likely that the premises will be visited by various officers who advise the Council. Each officer will have an identity card which he will produce on request.
15. If you have any queries about the application, you should contact the Licensing Section.